Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**K.L.E SOCIETY'S JAGADGURU GANGADHAR COLLEGE OF COMMERCE**
Name of the head of the Institution	**Dr.D.V. Honagannavar**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**08362372014**
Mobile no.	**9480418989**
Registered Email	**klesjgcchubli@gmail.com**
Alternate Email	**iicjgcc@gmail.com**
Address	**K.L.E Society's Jagadguru Gangadhar College of Commerce Vidyanagar**
City/Town	**Hubballi**
State/UT	**Karnataka**
Pincode	**580021**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**private**
Name of the IQAC co-ordinator/Director	**Dr. Geeta L Kharade**
Phone no/Alternate Phone no.	**08362372014**
Mobile no.	**9880440042**
Registered Email	**klesjgcchubli@gmail.com**
Alternate Email	**geetalkharade@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://klesjgcc.edu.in/aqar/

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://klesjgcc.edu.in/calander-of-events/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**A**	**3.19**	**2009**	**31-Dec-2009**	**30-Dec-2014**
3	**A**	**3.33**	**2015**	**15-Nov-2015**	**14-Nov-2022**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**27-Oct-2004**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Visit to Flood Affected Areas to Distribute Essential Materials	10-Aug-2019 4	32
Blood Donation Camp and Blood Group Detection Camp	01-Aug-2019 1	184
Swachcha Bharat Summer Internship	19-Jul-2019 12	30
Dakshat : A Workshop on Career opportunities in Government sector in association with Pathashala	18-Jul-2019 1	137
Any Other : Green Audit	18-Aug-2019 1	3
Participation in NIRF	13-Dec-2019 1	1
Academic Administrative Audit (AAA) conducted and its follow up action	25-Jun-2020 1	3
Feedback from all stakeholders collected, analysed and used for improvements	22-Sep-2019 5	579
Timely submission of Annual Quality Assurance Report (AQAR) to NAAC	09-Jan-2019 1	1
Regular meeting of Internal Quality Assurance Cell (IQAC)	22-Aug-2019 5	15
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	UBA 2.0	IIT, New Delhi	2019 365	50000
Institution	Paramarsh	UGC	2020 730	3000000
Institution	Legal Awareness Programme	NCW	2020 1	90000
Institution	SBSI – 2.0	National Service Scheme Regional Directorate of NSS Bangalore.	2020 12	30000
[View File](#)				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**5**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• **Swatch Bharat Summer Internship – 2019 • NCW Sponsored Legal Awareness Programme on Prevention of Sexual Harassment at Workplace Act – 2013. • Participation UBA2.0 and PARAMARSH • 'Yuktatva' – Journey towards Employment Training – 15 days. • Workshop on Capacity Enhancement for Admin Staff**

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To Telecast Subject related movies, Documentaries and review of the same (Movie Club).	To be implemented in the forth coming year.
To organize a conclave of Women Entrepreneurs.	Avakash – An elevating platform for women entrepreneur was conducted, 134 girl students were encouraged.
To organize State Level Students Paper Presentations on Current Topics.	To organize State Level Students Paper Presentations on Current Topics. The State level event 'Platform 2 Compete' and 61 students from different institutions have participated and National level Online Essay Competition was also organized in which 267 students have participated and presented papers on different topics.
Organizing 'Arthasangama' - An approach for Economic Integration through Social Network Programme.	Organizing 'Arthasangama' - An approach for Economic Integration through Social Network Programme. This event has been

	successfully organized and this platform helped the students and other stake holders to share views, ideas, etc.
To conduct State Level Commerce Exhibition: C-Expo II.	The programme was planned to conduct in the month of March 2020. It could not possible to conduct due to COVID-19.
To bring out Half Yearly Commerce and Literary Bulletins. Half yearly commerce and literary bulletins are brought out	Half yearly commerce and literary bulletins are brought out
Organizing Entrepreneurship Development Programmes, Conferences / Seminars and Work-shops.	120 students have actively participated in Entrepreneurship Development Programme organized under the banner of IIC. 891 students have participated in various Workshops / Seminars / Conferences organized under IQAC. These programmes are emphasised on career, employability, ethical values etc. and focused on students, teaching, admin staff and public.
Introducing Certificate Courses in Corporate Excel, E-filing and GST in addition to existing Certificate Courses. All the certificate courses are introduced, 120 students have benefited from the certificate courses and the outcomes are employability and entrepreneurship	All the certificate courses are introduced, 120 students have benefited from the certificate courses and the outcomes are employability and entrepreneurship
Orientation for Fresher's.	Organised on 13.07.2019
To continue with the Existing Innovative Practices	All existing practise like Blood Donation Camp, Induction Programme, Value Added and certificate courses, activities relating to universal values and ethics etc.
[View File](#)	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Local Governing Body	08-Dec-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2020

Date of Submission	**20-Feb-2020**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**The Management Information System is in practice in the Institution on AMC basis from Theorem Technology called office automation used for both office and academic purposes. List of modules in practice are: i. Admission process preparing the merit list and final admission list on merit cum roaster basis ii. Generating admission, examination and miscellaneous receipts iii. Students' Database Management system/Fee and General Register of Students, iv. EPayroll used for generating salary bill of management appointed staff, v. Library Information and Management System. vi. Accounting Information System. v. SMS module is also available for sending the notifications and circulars relating to academic, examination, attendance and regular activities.**

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Part B

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CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

As the Institution is affiliated to Karnatak University, Dharwad, it follows the curriculum designed and prescribed by the Karnatak University, Dharwad. Accordingly, the college prepares semester-wise Calendar of Events in the beginning of both odd and even semesters and is given to all the Departmental Heads for planning and effective and efficient delivery of the curriculum. Faculty members of all the departments prepare the Teaching Plan based on Calendar of Events, which gives road-map for effective implementation of the curriculum. In addition to Calendar of Events and Teaching Plan, every faculty maintains the academic diary, in which he/she records the date, time, class and division, syllabus taught, seminar, assignments etc., and is monitored by the Head of the Department. Online classes were organised to complete the remaining syllabus during the period of COVID-19. ICT based teaching with PPT, Video Clips etc., are extensively used by the staff members for better understanding of the topics to the students. Periodical meetings are convened at the departmental level by Head of the Department to ensure smooth conduct of the teaching learning process. Principal also conducts the meetings of Heads of the Department at regular intervals to know the quantum of syllabus completed and time required for completing the remaining syllabus. Some of the faculty members of the college are also on the Board of Studies and Board of Examination of the University and they attend the meetings and give the suggestions relating to enriching the curriculum. Special lectures and workshops are also organised regularly by inviting eminent personalities from

academics, corporate sector, etc., to make the curriculum more application oriented. Staff and students are deputed to attend the workshops, seminars/conferences to update and renew their knowledge with regard to curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Computer Applications	Computer Applications	01/07/2019	365	Employabil ity and Entr epreneurship	Accounting skills, Web development skills, Programming skills and System maintenance skill.
Tally ERP-9.0	Nil	23/12/2019	120	Employabil ity and Entr epreneurship	Accounting skills, Open Data Base Connectivity Techniques.
E-filling	Nil	24/02/2020	30	Employabil ity and Entr epreneurship	Tax Assessment skills.
Corporate Excel	Nil	25/06/2019	40	Employabil ity	Back end technology and accounting skills
Communicat ive English	Nil	20/08/2019	45	Employabil ity.	Inter personal and communicatio n skills.

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom	Corporate Excel	25/06/2019
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MCom	Cost Accounting	01/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	191	44

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year		
Value Added Courses	Date of Introduction	Number of Students Enrolled
Beautician Training	20/08/2019	20
[View File](#)		

1.3.2 – Field Projects / Internships under taken during the year		
Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Internship	1
MCom	Field Projects	44
BCom	Visit to APMC	88
[View File](#)		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The Institution has the practice of collecting the feedback from the stakeholders' viz., the students, faculty members, parents, alumni, employers, and trainers, HR managers and eminent personalities visited/invited to the college as the resource persons/chief guests. The feedback is collected on curriculum and also on the faculty members, Admin staff, infrastructure etc. A well structured questionnaire has been designed by the IQAC to harness its effectiveness The feedback collected from the stake-holders are critically analysed by the feedback committee. The comprehensive report was prepared and submitted to the head of the institution. The head of the institution places the report before the meeting of the Local Governing Body. In the meeting of the Local Governing Body corrective measures to be taken are discussed and the resolutions thereon are complied with for the forthcoming year. With a view to monitor effectiveness of the feedback, SWOC analysis of the curriculum was made for further improvements. Student: After every semester end the feedback on curriculum was collected from the students on Teachers, Admin Staff, Examination Evaluation process and Infrastructure. The feedback so collected was analysed by the feedback committee. Teachers : The feedback on curriculum from the teachers was collected, analysed and submitted the same to the Board of Studies of the Affiliating University for further updates. Employers : The feedback from employers was collected to know the relevance of the curriculum and the level of application of the skills acquired in shouldering the responsibilities at work place. The feedback was analysed and submitted the report to the Board of Studies of the Affiliating University. Alumni : The feedback from Alumni was collected, analysed and utilised.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Nill	Nill	Nill	Nill

View File

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	Nill	Nill	Nill	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
26	16	214	18	3	7

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution has adopted a well defined Mentoring System for Students, both at undergraduate and postgraduate levels, with a view to: • Give individual care and attention. • Proper guidance and encouragement to achieve excellence in curricular, co-curricular and extra-curricular activities. • Redress the students' grievances. • Render equitable services to all the students. At the beginning of the academic year a senior faculty member is nominated as a chief mentor for the mentoring system by the principal. All faculty members act as mentors for a definite number of students and their role and responsibilities in molding students' career and future endeavors are briefed in the meeting by the chief mentor and the principal. The average ratio of mentor and mentee is 1:37. The ratio is little bit high in case of Post Graduate section. The mentors convene the meeting with the mentee once in the last week of every month, in which mentees grievances are redressed, counseled and proper guidance, is also given and the same is properly documented. Each mentor maintains the profile of mentees which contain the personal information, academic performance, attendance as well as achievements and participation in co-curricular and extracurricular activities. In order to overcome the grievances of the mentees, mentors undertake various remedial measures like parents-teacher meet, counseling by the senior faculty member. In addition to these Psychiatrists, Gynecologists, Nutritionists, Lawyers and academicians are also periodically invited to guide the students. Regular interaction with the mentees help the institution for their overall personality development like communication skills, problem solving skills, handle delicate issues, inculcating ethical values, learning process, utilization of learning resources etc.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1043	26	1:40

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned	No. of filled positions	Vacant positions	Positions filled during	No. of faculty with

positions			the current year	Ph.D
27	26	17	3	Nill

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Nill	Assistant Professor	Nill

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	Nill	Nill	Nill	Nill

View File

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution has a college level examination committee. The examination committee takes the overall responsibility of conducting the tests, preparation of time-table, setting of question papers and declaration of internal test results. After evaluation of internal test the answer sheets are shown to the students for any grievances. The grievances of the students are considered and looked into at the department level. Continuous assessment provides feedback on the efficiency of the teaching and learning process and learning outcomes of each course. This is in the form of assignment, internal test, seminar etc. The award of IA marks is the result of two written tests, assignments, attendance, skill development which are conducted as per university norms. Two internal tests of 20 marks will be conducted and the marks will be reduced to ¼ of the total. First Test is conducted Offline and due to COVID-19 the Second Test of II, IV and VI semester is conducted through Online. The same is reduced to 10 marks, 05 marks for assignments, 05 marks for attendance will be allotted. For P G students' two internal tests of 25 marks each will be conducted and reduced to 8 marks each, 3 marks for attendance and 6 marks for seminars, assignments and others. For Computer Application in Business Subject: Practical examinations: 10 Marks, Home Assignment and Attendance: 05 Marks and two tests: 05 Marks.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college prepares academic calendar at the beginning of every semester and distribute it to all the departments. It contains Vision, Mission and Goals of the institution. It also contains opening and closing dates of each semester, list of holidays, date of the internal tests, sports activities and submission of assignments, conduct of Seminars/Conferences/work-shops/Fests. The semester end examinations are conducted as per the schedule of the affiliated University. Departmental action plans are taken into account while preparing the calendar of events. The total number of working days is mentioned all the National-festivals and Birthdays of Freedom fighters and Religious Festivals

are mentioned. The tentative dates of placement cell activities are mentioned.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://klesjgcc.edu.in/wp-content/uploads/2020/01/2.6.1-B.Com_.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
C	MCom	Cost Accounting	44	43	95.55
K	BCom	Financial Service and Accounting Theory	321	307	95.63

View File

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://klesjgcc.edu.in/wp-content/uploads/2020/12/SSS-Form-2.7.1.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	0	0	0
Minor Projects	0	0	0	0
Interdisciplinary Projects	0	0	0	0
Industry sponsored Projects	0	0	0	0
Projects sponsored by the University	0	0	0	0
Students Research Projects (Other than compulsory by the University)	0	0	0	0
International Projects	0	0	0	0

Any Other (Specify)	0	0	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
National Innovation and Startup Policy	Institution's Innovation Council	28/12/2019
One Day Legal Awareness Programme on Prevention of Sexual Harassment at Workplace Act – 2013	Women Empowerment Cell	29/02/2020
National Level Ideation Contest	Youth Red Cross in Association with Institution Innovation Council(IIC)	08/05/2020
International Level Online Programme on Stress Management	Department of Physical Education	15/06/2020
National Webinar on Intellectual Property Rights	Economics and Commerce	21/08/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Swatch Bharat Summer Internship – 2.0 Programme	N.S.S Unit	National Service Scheme, Regional Directorate of NSS, Bengaluru	23/09/2019	Swatch Bharat Summer Internship – 2.0 Programme
Institution Innovative Practices	Institution Innovation Cell	MHRD, New Delhi.	19/10/2019	Institution Innovative Practices
Contribution to Education	Prof.(Smt) Sushiladevi Betageri	Sharanu Vishwachetana Foundation	27/10/2019	Contribution to Education
Contribution to Literature	Prof.(Smt) Sushiladevi Betageri	Vishwa Kannadigar Samthe	02/12/2019	Contribution to Literature
Best Research Paper	Prof.Vittal Bhat	Sanklchand Patel University, Visnagar.	29/02/2020	Best Research Paper
[View File](#)				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	1

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce	1	6

View File

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	Nill

View File

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
A Case study on Glimpse of Sustainable Electronics Manufacturing in India – Imapact Analysis	Mr. Vittal Bhat	AAA Arbeitenaus Anglistikund Amerikanistik	2019	9.8188	Web of Science	7

View File

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nill	Nill	Nill	2020	Nill	Nill	Nill

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local

Attended/Seminars/Workshops	4	21	6	Nill

View File

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood donation camp	Youth Red Cross in collaboration with Hitaishi Foundation and Life Line Blood Bank, KIMS,Hubballi.	2	184

View File

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Swatch Bharat Summer Internship – 2.0 Programme	First Place	National Service Scheme, Regional Directorate of NSS, Bengaluru	30

View File

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachh Bharat Abiyan	NSS Unit in Association with HDMC.	Swachh Hubballi	7	52

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange	1	Institution	15

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact	Duration From	Duration To	Participant

Accounting and Auditing Skills Enhancement	Internship	Patil Co. Charted Accountants, Hubli	21/11/2019	30/11/2019	27

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Patil Co. Charted Accountants, Hubballi	29/06/2020	Certificate Course on e-filing	30

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added

[View File](#)

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Aargees E-lib Software	Fully	16	2009

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	103532	7774124	317	50167	103849	7824291
Reference Books	850	292048	113	52184	963	344232
Journals	9	12890	Nill	12890	9	25780
CD & Video	381	102699	Nill	Nill	381	102699
Library Automation	58000	Nill	Nill	Nill	58000	Nill
Others(s	5	29995	Nill	Nill	5	29995

| 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc |

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
0	0	0	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	193	3	5	4	0	1	5	4	7
Added	0	0	0	0	0	0	0	0	0
Total	193	3	5	4	0	1	5	4	7

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
987700	607783	1205800	1153822

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Institution has the policy of maintaining the infrastructure in good condition and utilization of all available resources to the maximum /optimal extent. Upgradation, renovation, repairs, etc., is undertaken on need basis. Various committees are constituted for the purpose of proper maintenance of facilities and up keep the infrastructure. The committees are: • Engineering Wing: It is functioning at Head Office level and resident civil and electrical engineers are taking care of repairs and maintenance, renovation, up gradation, augmentation activities etc., whenever required at the college level. All the physical resources are insured. Fire extinguishers are also installed in the key locations like office, library, gymkhana, computer laboratories, etc., and are maintained under annual maintenance contract. Surveillance Cameras are also

installed throughout the campus and are maintained in good condition. The college has its own fulltime gardeners and sweepers. Plumbers and electricians are hired as and when the need arises. For maintenance and repairs computer laboratories and other office equipment'sfull-time instructors are appointed by the college. • Timetable Committee: Time table committee is constituted, which takes care for best use of all academic facilities. Rooms of different sizes are allotted in accordance with the size of the students' strength in the class with a view to rational and optimal use of the time and space. • Gymkhana Advisory Committee: This committee maintains the both indoor and outdoor sports facilities and utilize all the sports facilities in an optimum manner by coordinating between academic and sports activities. • Library Advisory Committee: The library advisory committee is actively functioning in the college, which maintains the library and its resources in a proper manner. The students are well oriented with the use of the library at the beginning of the academic session. Requirement of Books, journals, magazines, e-library resources are planned well in advance based on the student's enrolment and availability of the stock and procured well in time to cater to the diverse needs of the readers. The technology supporting library activities is serviced, upgraded and optimally used. Annual stock verification is also conducted. The budget for maintenance is prepared well in advance and approval is also obtained from both the Local Governing Body and Head Office. The budgeted amount is appropriated properly.

https://klesjgcc.edu.in/infrastructure

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	KSSW and Student Aid Fund	70	33530
Financial Support from Other Sources			
a) National	Fee Concession SC ScholarshipST Scholarship National Scholarship Sitaram Jindal Foundation S cholarshipSanchihon namma Scholarship (Not yet received)Endowment ScholarshipShri Dinesh NayakAlumni Association	622	2254495
b)International	-	Nill	0
	View File		

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
a) "Arambh" Journey towards	03/08/2019	181	Vivekanand Institute for Youth

success workshop			Awareness, Bangalore

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Career Counseling and Placement	31	321	1	105

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Capgemini	147	17	L T	26	2

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	5	B.Com	Commerce	KSS PG Centre, Hubballi	M.Com

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	3
Any Other	8

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Athletics 100 mts (W) 8	Institutional Level	11
Film Song Competition 8	Institutional Level	16
[View File](#)		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	Nill	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institutions responsibility is not only to graduate students but also to prepare the students to face the real world with greater confidence by inculcating the leadership qualities, managerial skills, team spirit, social values etc. In order to develop these qualities, the college creates a platform by nominating student representatives to the various academic and administrative bodies or committees on the basis of their academic performance. This paves the way to acquire the skills required to become responsible citizen of the country. The class representatives are nominated for every division and class. The committees consist of student representatives, faculty members and admin staff and committees are constituted as per the guidelines prepared by the college. The following committees have the student representatives : • College Union. • Gymkhana. • Cultural Association. • Library. • Ladies Association and Women Empowerment Cell. • College Miscellany. • N.S.S., N.C.C., Scouts Guides and Youth Red Cross. • IQAC. • Institutions' Innovation Council. The committee members have the first formal meeting with the head of the institution, chair persons of the various committees, student welfare officers and student representatives (student secretaries), to chalk out the plans for organizing the activities / competitions / rallies / National festivals / Industrial field visits / Yoga day / Martyrs day etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

KLE Society's J.G. College of Commerce has a registered Alumni Association under Co-operative Societies Act. 1960 and its registered No. is Reg.-DRZ/593/2016-17 dated: 04/01/2017. The alumni are important peers to promote the interest and welfare of the institution and to realize its goals and objectives. They contribute their valuable inputs to enhance the quality education and infrastructure. We have a very solid alumni base, and are rendering valuable service to the society in various capacities like Academicians, CA's, CS's, ICMA's, Advocates, Industrialists, Politicians and other key positions in both Government and Non-Government organizations. A good number of alumni are working as faculty and administrative staff of this institution. Alumni are generous to institute scholarships and prizes for the meritorious students and to sponsor for organizing Seminars/ Workshops and Conferences for students, faculty and admin staff. They also share their knowledge with the students by delivering special Lectures. Alumni act as role

models to young minds and inspire them in selecting the right career. The Executive Committee is constituted with 15 members: meetings are conducted periodically and is functioning to discharge the routine activities.

5.4.2 – No. of enrolled Alumni:

10365

5.4.3 – Alumni contribution during the year (in Rupees) :

313200

5.4.4 – Meetings/activities organized by Alumni Association :

Meetings : - Meeting of the Executive Committee and Annual General Body meeting of Alumni Association held on 3rd October 2019. - Activities Sponsored by the Alumni Association - State level Co-curricular Competitions "Platform to Compete" - State Level Workshop on "Capacity Enhancement for Admin Staff" - National Level Online Essay Competition – 2020 "Problems Challenges of COVID – 19. - Financial Assistance for 02 poor and meritorious students. - Cash Prize to the meritorious students.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution has always believed in inclusive and participative management and decentralization of authority, which aims at healthy and constructive growth of the college by involving all the stakeholders. The college has adopted a decentralized and participative mode of management since its inception. The two practices of decentralization and participative management are: 1. Academic Practice: The institution has adopted a policy of decentralization and participative management in the academic practice in order to improve the quality of the academic practice and their by enhancing the quality of education. The role and responsibility of each faculty is briefed in the meeting by the Principal and Heads of the Department of the concerned subject and are responsible for discharging the entire academic task assigned to them. Various committees are formed for effective and efficient delivery of the curriculum and the authority required to perform the given task is also delegated to the co-ordinators of the committee. Heads of the Departments prepare the action plan of their respective departments in consultation with Principal, Co-ordinator of IQAC and implement the same in the respective semesters. Each teacher is assigned the mentorship of 50 students which involves counselling and guiding the students. The following chart depicts the decentralization process of academic practice : Link : https://klesjgcc.edu.in/wp-content/uploads/2020/12/Organization-Chart.pdf 2. Administrative Practice. ? The K.L.E. Society Management is very progressive and committed to a vision of quality education. It believes in de-centralized governance and encourages democratic and participative management. The Board of Management, Local Governing Body of the Institution, Principal, IQAC and Faculty play a vital role in the design and implementation of the plans and policies of the institution. The institutional policies are formulated and implemented as per the norms, guidance and support of the management. At the beginning of the year action plan is prepared by the IQAC based on the inputs given by the heads of the departments and placed before Local Governing Body for its approval. The principal with the support and guidance of the Local Governing Body implements the plans and policies of the institution efficiently, effectively and smoothly. Thus, the Management and Local Governing Body play the role of facilitator and the principal and staff play the role of

executers. The management delegates the authority to the Principal, in turn the principal delegates the authority to the heads of the department and administrative staff for efficient implementation of the college activities. This can be witnessed in the chart given below : Link : https://klesjgcc.edu.in/wp-content/uploads/2020/12/Organization-Chart.pdf Office Superintendent, who is in charge of the office administration in consultation with the Principal and IQAC, ensures the effective administration of the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The institution is affiliated to Karnatak University, Dharwad. Hence it follows the Curriculum Developed by the University. However, the faculty members contribute their views in framing the syllabus by attending syllabus framing work-shops conducted at University and institution level. The stake-holders views regarding designing the syllabus will also be collected at the institution level and the same is forwarded to the Board of Studies of the affiliated University. In addition, the institution has introduced the Certificate and Value Added Courses. The syllabus for such course will be framed at the institutional level itself. Later on it will be implemented by taking the approval from the Local Governing Body.
Teaching and Learning	The institution follows learner centred education through appropriate methodologies which facilitates effective learning. The institution follows : • The teaching and learning process is effectively implemented by means of : • Academic Calendar of Events • Departmental Calendar of Events • Time Table • Teaching Plan • Organizing orientation and induction programmes • Organizing special / guest lectures by inviting experts / scholars / industrialists etc. • Organizing workshops / seminars / trainings / fests / competitions / classroom seminars / field works etc to the students. • Organising Faculty Development Programmes to update the faculty. • Conducting remedial and bridge class for slow learners. • Organising online classes, webinars and

	essay competitions to the students during lockdown.
Examination and Evaluation	As the institution is affiliated to Karnatak University, Dharwad it follows the semester examination schedule offered by the University. Central evaluation method is followed by the University. Semester end Evaluation duty is mandatory for all the teachers. The college conducts two internal tests for 20 marks each. The college examination committee plans and announces the time-table for Internal Tests in accordance with the guidelines of the affiliated University. The examination committee collects the question papers and conducts the exams in a systematic, disciplined and transparent manner. The teachers complete the evaluation process and submit the marks list. On the bases of the students performance, attendance, submission of assignments, seminars and their active participation in curricular and co-curricular activities. Final I.A. marks are assigned in all the subjects of the semester and the same is displayed on the notice board for the information of the students and uploaded to the University website.
Research and Development	The quality enhancement strategy signifies the role of research and faculty development in the institution. A separate research promotion cell has been setup to encourage and promote high quality research in the institution among the faculty and the students, as research is considered as a bench mark to measure the quality of higher education. Hence, a separate budget for research and development activity is earmarked. During the year, 25 research papers (Faculty 21 Papers Students 4 Papers) have been published in Scopus, Web of Science, International, National, Peer Reviewed, UGC Recognised Journals and International Seminar Proceedings. Rs.52,40000 has been spent for the above said activities for the year. 06 faculty members are pursuing Ph.D.
Library, ICT and Physical Infrastructure / Instrumentation	The success and efficiency of our institution is tremendously influenced by the quality services provided by way of : • Advisory committees have been constituted for enhancement of quality

	of library and infrastructure development. • One set of books are being issued to all the students. • Apart from text one book is issued on fortnight bases for all the students • Subscription to journals and magazines • Collection of latest books • Open book access facility • N-List facility to access E-Journals and E-books • Digital Library – Internet and E-Learning resources • Well furnished reading rooms • Spacious and well ventilated class rooms with LCD projectors and Wi-Fi. • Entire college campus and hostel campus are under CCTV Surveillance. • Well equipped computer labs and language lab with Wi-Fi facility.
Human Resource Management	Human Resource Management is most important for every organisation. In our institution, every employee is considered as a precious asset and special care is taken to tap the talent of every employee. Employees at all levels are encouraged to improve their qualification, up-grade their knowledge and skills to bring out their best potential. Our faculty members are encouraged to enhance their performance by participating in seminars, work-shops and conferences. The necessary funds are provided along with duty leave to participate in faculty development programmes. In turn the faculty members who help to realize the dream of giving quality education to the pupils of the institution are honoured and rewarded. For students, the college conducts coaching classes, organizes training programmes for competitive exams, soft-skill development programmes, aptitude tests and mock interviews etc. This will enable our students to excel in higher education and increases their employability.
Industry Interaction / Collaboration	The requirements of modern industry are changing day by day and thus every educational institution needs to improve in accordance with changing industrial environment. To improve the employability of our students the institution has entered into MOU's with: o 'KEANSA' company to train on 'Anaplan' software related to accounting. o VTECH CODERS- Skill based education- Transition from Campus to

	Corporate. o Patil Co. Charted Accountants, Hubballi. Most of our College Alumni are well known industrialists. The college invites these industrialists as resource persons who interact with students and guide them on self-employment and provide the necessary information to start a new venture. Thus, Alumni Industrialists are helping the institute in establishing institute industry interface.
Admission of Students	• Constitution of Admission Committee and preparing admission guidelines • Adhering Government norms for admission i.e Merit cum roster system • Notification in reputed news papers, social media network and notice boards. • Issue of applications and prospectus • Follow up of admission guidelines by the admission committee • Preparing and displaying merit cum roster admission list • Counselling the students with Parents / Guardians • Issuing challan for remittance of fees

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	• Preparation of annual budget • IQAC – Action Plan • Calendar of events and teaching plan • Preparation of time table
Administration	• Affiliation • Scholarship • Online payment of Salaries to staff • Office Automation Software
Finance and Accounts	• Computerised accounting • E-Banking • E- Payments • Payment of Un-aided staff salary
Student Admission and Support	• Preparation of merit list • SMS to students • Digital library services • Educational CDs, E-learning resources, E-journals • Generation of admission challans • Generation of student profile • T.C Generation
Examination	• Generation of OMR • Submission of Internal Marks • Generation of Hall Tickets • Examination Challans

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

2019	Prof. (Smt.) Sujata Patil	Three Days Workshop on Faculty Orientation Program for Students, Indian Institute of Science, Bangalore	Nill	4900
		View File		

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Nill	Workshop on Role of Librarians	30/04/2019	30/04/2019	Nill	120
			View File			

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme (Online)	2	26/06/2020	24/07/2020	28
		View File		

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
o Employees Co-operative Credit Society o Employees state insurance. o Provident fund facility. o Staff Quarters. o K.L.E. Society's Vaidyashri Medical facility. o Staff club o Permission to pursuing Ph.D o Financial	o Employees Co-operative Credit Society o Employees state insurance. o Provident fund facility. o Gratuity. o K.L.E. Society's Vaidyashri Medical facility. o Staff Club	o Fees in instalments. o Book bank facility. o Recreation facility. o Health Care Centre. o Students' welfare fund, free ships and scholarships. o Diet Charges for sports person. o Free Uniform to the needy students. o

assistance to publish Research Papers		K.L.E. Society's Vaidyashri Medical facility o Staff Club financial assistance to poor students o Alumni Cash prize to meritorious students and financial assistance poor students

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution conducts both internal and external audit regularly. The K.L.E. Society appoints the auditors to audit the accounts of the college. The internal auditor is responsible for both internal audit and concurrent audit. The external audit is undertaken by the Regional Joint Director of Collegiate Education and Office of the Principal Accountant General, Bengaluru.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Management (K.L.E Society)	5401691	Salary Grants to Un-aided staff Computer Lab Maintenance Infrastructure and Academic facility maintenance
[View File](#)		

6.4.3 – Total corpus fund generated

114960

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	Internal AAA Committee
Administrative	No	Nill	Yes	Internal AAA Committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The parent teacher association plays a very important role in the institutional development. The activities are : • Regular parent – teacher meetings are conducted • Felicitating the meritorious students. • Counselling the students at the time of admission. • Career Guidance.

6.5.3 – Development programmes for support staff (at least three)

Deputing to attend workshop on Capacity Building for support staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Strengthened Career Guidance and Placement Cell. • Organised Internship Programme (KEANSA) . • Swatch Bharat Summer Internship Camp • Capacity

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Dakshat : A Workshop on Career op portunities in Government sector in association with Pathashala	18/07/2019	18/07/2019	18/07/2019	137
			View File		

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
"Avakaash" – An Elevating Platform for Women Entrepreneurs	28/01/2020	28/01/2020	130	4
IQAC & Women Empowerment Cell in association with National Commission For Women, "A Legal Awareness Programme" on "Prevention of Sexual Harassment at Workplace Act, 2013. and Maternity Benefit ACT, 1961 The factory ACT,	29/02/2020	29/02/2020	148	12

1948."				
National Level Webinar by Women Empowerment Cell on " Gender Sensitization and Equality	12/07/2020	12/07/2020	848	146

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
• **Tree Plantation** • **Swachh Bharat Abhiyaan** • **Vehicle Free Campus on every Wednesday** • **Say No to Plastic** • **Percentage of power requirement of the College met by the renewable energy sources 4** • **Solar street lights in the campus**

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	**Yes**	**Nill**
Provision for lift	**No**	**Nill**
Ramp/Rails	**Yes**	**Nill**
Braille Software/facilities	**No**	**Nill**
Rest Rooms	**Yes**	**Nill**
Scribes for examination	**Yes**	**Nill**
Special skill development for differently abled students	**No**	**Nill**

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	**9**	**9**	**23/07/2019**	**1**	**ISR**	**(i) Swachh Bharat Internship (Girni Chawl).**	**69**
			View File				

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus	**02/05/2019**	**It contains comprehensive information about the institution**

		like Vision, Mission and Goals of the institution, History of the institution, course options, subject combinations, academic facilities like NCC, NSS, YRC, SCOUTS GUIDES and infrastructure facilities available, Blue print of the campus, Code of conduct for students, Admission rules and regulations, information regarding dress code. Academic and sports achievements of the institution, admission requirements.
Student Hand book	01/06/2019	It contains details regarding teaching and nonteaching staff, Vision, Mission and Goals of the institution, General instructions to the students, syllabus of all semesters, Sample Question paper pattern, Internal Test details, Reference books and suggested readings, Academic Calendar.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2019	21/06/2019	82
[View File]()			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

 • Tree Plantation • Rain Water Harvesting • Clean Campus Mission • Wormy Compost Pit • Say No to Plastic • Vehicle Free Campus on every Wednesday • Solar panels and street lights • Lawns and Garden

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

 • Describe at least two institutional best practices. BEST PRACTICE – I 1) Title: Inviting student achievers, retiring staff members and Defense personnel as guests on National Festivals. 2) Goal : To motivate the student community to excel in curricular co-curricular activities shoulder the institutional social responsibility activities. This initiative encourages the students to be responsible towards Nation building activities. Acknowledging the service showing gratitude to the outgoing senior staff members by inviting as guests on Republic Day. The significance of this practice is : • To mould students as valuable stakeholders, • To give importance to inclusive growth, • To

contribute towards National Integrity, • To strengthen the sense of belongingness amongst the student community, • To recognize the valuable contribution made by senior faculty, • To nurture the practice of respecting elders. 3) Context : In the wake of globalization the country is moving towards materialistic life. The younger generation have forgotten the sacrifices made by our ancestors. This initiative reminds them about the rich INDIAN Legacy of value driven life rekindles a sense of patriotism in the student community. It encourages the students to excel in academics acquire the top position. It develops inclusiveness, impartiality upholds merit. The practice reiterates our belief in blending young old leads to building the healthy prosperous nation. 4) The Practice: The toppers from academics sports activities will get a chance to share the dias with the dignitaries to hoist the National Flag on Republic Day. It is a matter of great pride, a sense of achievement acknowledgement. This healthy practice has contributed towards an academic ambience in the campus, encouraging the students to be studious sportive. The students are engaged in a healthy competition wherein the meritorious emerge as winners. The celebration of national festivals fosters a patriotic zeal comradely among the students. The practice also involves organizing competitions like patriotic singing, collage making elocution. The virtue of unity in diversity which is the need of the hour germinates amongst the students. 5) Evidence of Success: The practice of inviting student achievers retiring faculty members has been appreciated by all. Students being the prime stakeholders senior faculty members with treasure of knowledge experience deserve to be honoured on special occasions. Students enjoy the coveted position of sharing the dais with the head of the institution the retiring faculty feel proud happy at the gratitude shown to them on the national festivals. The practice continues to be a tradition of the institution receiving appreciation from one and all. 6) Problems Encountered Resources Required: As the practice is a goodwill gesture the institution did not encounter any problems or financial restraints. It reflects the value system of the institution firmly rooted in values of the KLE Society – Truth, Love, Service and Selflessness.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://klesjgcc.edu.in/wp-content/uploads/2020/12/Best-Practices.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution boasts of being an exclusive and only commerce college in the northern part of Karnataka when it was founded on 15th June, 1947. It also housed Karnatak University's P.G Courses in 1954. Till date the exclusiveness of having commerce department as continued with both U.G. and P.G. programmes.

Provide the weblink of the institution

https://klesjgcc.edu.in/wp-content/uploads/2020/01/Institutional-Distinctiveness-1.pdf

8.Future Plans of Actions for Next Academic Year

• To sustain and excel with all the existing good practices. • To guide students in preparing Entrepreneurial Plans and Projects. • To have MOU's with Industries and Research centers/Institutions. • To develop ambience of commerce activities through Commerce Hub. • To Introduce Micro Research Projects for students. • To organize special lectures on Entrepreneurship, GST etc. • To introduce Certificate and Value Added Courses. • To set-up Systematic Voters' Education and Electoral Participation (SVEEP) Cell. • To train and encourage online activities such as Certificate courses, Training for Campus Placement, Webinars and

Workshops etc. • To promote the attitude amongst the students towards patriotism and serving the society (Awareness Programme). • Rajyamattad Vaicharika Prabhand/Swarchita Kavana Vaachana Spardhe (Dept. of Kannada)