



# **SELF STUDY REPORT**

**FOR**

**4<sup>th</sup> CYCLE OF ACCREDITATION**

**K.L.E SOCIETY'S JAGADGURU GANGADHAR  
COLLEGE OF COMMERCE**

**JNANPRABHA CAMPUS VIDYANAGAR  
580021**

**[www.klesjgcc.edu.in](http://www.klesjgcc.edu.in)**

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**December 2022**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

The demand for an exclusive Commerce College by the people of this region paved the way for the establishment of KLE Society's Jagadguru Gangadhar College of Commerce, Hubballi in 1947, with the blessings and Philanthropic gesture of His Holiness Shriman Niranjan Jagadguru Gangadhar Rajayogindra Mahaswamiji of Moorusaviramath, Hubballi. Established during the Pre-Independence era, the college enjoys the distinction of being the premier institution imparting quality Commerce Education in North Karnataka region.

The College continues to build on its rich history and tradition of excellence by offering quality UG and PG programmes that provides students with the necessary education, skill sets and Corporate Exposure supported by excellent infrastructure and instructional facilities. The college provides comprehensive package of education, guidance, training and placement opportunities. In addition, COP in Certificate, Diploma and Advanced Diploma Courses, Tally-ERP 9.0, GST, CA and CS coaching classes etc., are also offered as add-on to the regular programmes. Value based education is imparted by observing national and international commemorative days, to groom the overall personality of the students. This in turn has made the college in getting regular University Ranks and Blues since its inception.

The students are encouraged to personify the core values such as Innovation, Leadership, Excellence, Integrity, Respect and Professionalism. We continue to grow and thrive with these values as a renowned leader in imparting Commerce Education with dedicated and qualified faculty. The faculties have also published 93 articles in peer reviewed journals and 16 seminar proceedings. Our thrust for Excellence has resulted in bagging consecutively 'A' grade in all the three cycles. The institution maintains its distinct identity by adhering to its Vision, Mission and Goals.

Being the single faculty Commerce College imparting quality education, the institution has maintained its reputation by involving itself in MHRD programs like NIRF, IIC, UBA, PARAMARSH etc.

On the threshold of the Amruth Mohotsav year it has to its credit luminary Alumni like; Jagadeesh Shettar, Ex-CM of Karnataka, Shivanand Koujalgi, Ex-State Cabinet Minister and President of KLE Society, Vishwanath Sajjanar, DIG, Hyderabad, Anand Sankeshwar, M.D., VRL Logistics Ltd., Late CA O V Gadag Ex-President SIRC etc.,

### **Vision**

"To be a leading and premier Institution by facilitating conceptualization of theory and practical insight, to the aspirants of Knowledge, about the world of business and to groom them with the values of life"

### **Mission**

"To impart quality commerce education catering to the needs of the ever changing business world by bringing out the potential competency among the students so as to help them in establishing the business of their own"

and to train them to become professional in the field of Commerce and Management."

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

- Premier College of Commerce with 75 years of fruitful service.
- Student centric and societal outreach activities.
- Progressive Campus Placement.
- Sustenance of Ranks and University Blues.
- Digital Library.
- Language and Commerce Labs.
- MOUs with Professional Institutions and Industries.
- Registered Alumni Association with Significant Contributions.
- PARAMARSH – One Mentee Institution got accredited with B+, UBA and IIC Schemes
- NAAC Accreditation with ‘ A ’ grade for consecutive cycles.

### Institutional Weakness

- High student-teacher Ratio.
- Managing time for Extra-Curricular Activities.

### Institutional Opportunity

- Strengthening the IQAC with MIS.
- Establishing Competitive Exam Coaching Centre.
- Strengthening Industry-Academy Linkage.

### Institutional Challenge

- Boosting Ranks and Campus Placements.
- Leveraging the students with National and International Sports.
- Too many Commerce colleges in the neighborhood.

## 1.3 CRITERIA WISE SUMMARY

### Curricular Aspects

Curriculum Planning and Implementation: The UG and PG Courses offered by the Institution are transacted as per CBCS and NEP and the syllabus designed by affiliated Karnatak University. The institution prepares Calendar of Events and Department Action Plans for the effective implementation of Academic Activities.

### Academic Flexibility:

To strengthen the knowledge of core subjects, Skill Development components in the form of Certificate Courses and Value Addition Courses are offered to the students, such as:

### **1. Career Oriented Programme:**

- Certificate, Diploma and Advance Diploma in Computer Applications.
- Practical and Computerized Accounting.

### **2. Certificate Courses:**

- Corporate Excel
- National Institute of Security Market - Advisor and Equity
- Tally- ERP 9.0
- E- Filing
- Digital Marketing
- Campus to Corporate
- Global Business Ethics
- Hospitality Management
- Communicative English

### **3. Value Addition Courses:**

- Beautician Course
- Yoga
- Professional Dance
- Calligraphy

### **Curriculum Enrichment:**

The faculty of the Institution contributes to enrich the curriculum by representing as members of Academic Bodies/Councils like BOS, BOE Academic Council and various Academic Forums of the University.

The institution is not only delivering the curriculum designed by the University but also Cross cutting issues like, Professional Ethics, Gender Equality, Human Values and Environment Sustainability are blended to enrich the curriculum. The institution conducts activities/seminars/awareness programmes related to the above issues.

### **Feedback System:**

The institution prepares a structured questionnaire and obtains the feedback on curriculum from the stakeholders. The same is analysed and reported to the affiliated University.

### **Teaching-learning and Evaluation**

The Institution has conducive Teaching – Learning environment which is student centric.

### **Student Enrolment and Catering to Student Diversity:**

The Institution follows the Government norms and roaster system. The applications forms are issued to the eligible students, accordingly the eligibility list is prepared based on merit cum roaster system and the selected list is submitted to University for approval. With the introduction of NEP, the UUCMS method is followed for enrollment.

### **Teaching Learning Process:**

To make teaching learning process effective the Institution encourages the faculty to use student centric teaching tools like ICT, Experiential Learning, Participative Learning, Problem solving and analytical methodologies. Further Class Seminars, Group Discussions, Project Works, Fests, Field visits and survey are also practiced to internalize the students learning. State of the art Digital Library, Computer lab, Commerce Lab and Language lab contribute immensely to the teaching learning process.

### **Teacher Quality:**

The Institution recruits qualified teaching faculty they are encouraged to involve themselves actively in teaching, research publications and knowledge updation. They are also encouraged to attend Orientation and Refresher courses and FDP. The faculties are encouraged to take part and present papers in Seminars / Conferences / Workshops. Presently there are Six Ph.D holders and Four are pursuing Ph.D. 189 articles in peer reviewed/UGC care listed journals and 36 papers have been presented and published in Conference proceedings. The teacher quality is reflected in the semester end exams, ranks and placement records.

### **Evaluation Process and Reforms:**

The Examination Committee of the institution is dynamic and robust. Continuous Internal Evaluation (CIE) is followed to monitor students' progress in accordance with course objectives. Students get proper guidance at the end of every test for further improvement. Complete transparency is maintained in the evaluation process. Exam related grievances are immediately resolved.

### **Student Performance and Learning Outcomes:**

Student Performance and Learning Outcomes are reflected in the result of the KUD Exams. During the assessment period the institution has bagged 19 ranks and 789 centum scorers in various subjects. Our placement records 762 and students' progression to higher education 378 also reflect on the learning outcomes.

### **Research, Innovations and Extension**

Institution has created Institution Innovation Cell to promote innovation and entrepreneurship. The IIC regularly conducts workshops and seminars on IPR, Entrepreneurship and Skill Development that grooms the qualities of entrepreneurship amongst the students. The Research Promotion Cell has been established to promote the research culture in institution and to provide financial assistance to students and faculty members in publication of articles in UGC Care listed Journals. As a result of this our staff and students are enthusiastically involved in research activities

The Institution's contribution towards extension and outreach activities is noteworthy. A number of extension activities are organized through ISR units like, NSS, NCC, YRC and Scouts & Guides on awareness programs, afforestation work in adopted villages, Health check-up camps and cleanliness drives, Blood donation camps

and creation of societal harmony by visiting old age homes and orphanage. These activities ensure the institution's concern towards extension activities and reaffirm its commitment towards the wellbeing of the community at large.

### **Infrastructure and Learning Resources**

The institution has spacious infrastructure that is spread across 9 acres and 25 guntas. Our infrastructure boast of state of art learning resources like ICT enabled classrooms, Seminar Hall, Computer laboratory, Language Laboratory, Commerce Laboratory and Digital Library. The entire campus is covered with Airtel and BSNL Broadband with Wi-Fi connectivity. The college has 162 computers for academic purpose and the library has a vast collection of 87,870 course books, 989 reference and other books, 20 journals, magazines, e-resources and competitive exam books. The college has subscribed INFLIBNET.

Apart from the learning resources infrastructure, the institution has also facilities like Gymkhana building which houses multi-stationed gym, wooden badminton court, table tennis board, a yoga and meditation centre and other indoor games facilities. There is a 200 meters track, basketball court, high jump and long jump pit. The institution has an auditorium, canteen, boys' and girls' hostel and staff quarters.

### **Student Support and Progression**

The Institution takes utmost care of students by encouraging them to avail the benefits of various scholarships and free-ships provided by the Government and Non-Government agencies. During the assessment period 3,209 students have availed Rs.1,03,17,410.00 as Government and Rs.22,16,494.00 Non-Government Scholarships. It has also organized capacity building and skill enhancement initiatives to inculcate employable and entrepreneurial skills and 8783 students have benefited. Students get the benefit of career counselling, employability training programmes, internships and workshops. A Student Grievance Redressal Cell takes care of harassment and ragging cases.

#### **Student Progression :**

The Institution encourages the students to pursue higher education apart from imparting employability and entrepreneurial skills. During the assessment period 378 students have registered for higher education.

#### **Student Participation:**

The Institution has organized and deputed to the students to participate in sports and cultural activities, in which 2392 have participated in sports activities and 2491 students have benefited from cultural activities. Two students have participated in the International level competitions (sports and cultural), 7 medals (4 Gold, 2 Silver and 1 Bronze) have been bagged by our students at the National level sports events and college boasts of producing 61 University Blues. One student has been awarded Universal Achievers Book of Records and Future Kalams Book of Records.

#### **Alumni Engagement:**

The Institution has a registered Alumni Association which contributes significantly by way of providing financial assistance for organizing Cultural Fest and Workshop for non-teaching staff. It has also liberally

assisted in organizing online essay writing competitions and scholarships to poor and meritorious students. During the assessment period it has contributed Rs.9,00,742.00.

### **Governance, Leadership and Management**

The institution firmly believes in inclusive and participative management as well as decentralization of authority that fosters healthy and constructive growth of the college by involving all the stakeholders. The Governance, Leadership and Management is in tune with the vision and mission statement of the institution and is visible in all the activities of the institution – Administrative and Academic.

The institution adheres to the policies framed by the various governing authorities like Management, University, Department of Collegiate Education, UGC to function effectively and efficiently. This is visible in its administrative setup, appointments service rules, procedures and deployment of strategies for its routine administration. The college uses e-governance in the areas like administration, finance and account, student admission and support, examination, campus management, library, etc.

For effective implementation of participative and decentralized governance, the head of the institution has constituted various committees consisting faculty as well as student council members.

To achieve its perspective plan the institution has a well-designed performance appraisal mechanism to evaluate the overall performance of both teaching and non-teaching staff, the Institution has a well-defined policy for mobilization of the funds and optimal utilization of the financial resources. The IQAC of the institution monitors the academic activities to achieve excellence. The institution has a string of welfare measures for both teaching and non-teaching staff.

### **Institutional Values and Best Practices**

The institution encourages its stakeholders especially students and staff members to foster institutional values as well as sensitize social responsibilities like gender equity, green initiatives, patriotism, civic sense, constitutional responsibilities etc., which in turn results in brand building of the institution and best practices.

The institution ensures gender equity in all parameters, by giving equal opportunities in every area like participation in students' council, extension and outreach activities, co-curricular and extra-curricular activities. The college has organized gender sensitization activities and awareness programmes including counselling and mentoring.

The institution has taken initiatives to introduce environment friendly measures like solar energy, rain water harvesting, vermi culture, waste management, disabled friendly, etc.,

ISR units like NSS, NCC, Scouts and Guides, YRC actively inculcate the spirit of tolerance and harmony towards cultural diversity, regional diversity, communal diversity, linguistic diversity, socio-economic harmony.

Staff and students are sensitized towards constitutional obligations, values, rights, duties and responsibilities of citizens. The institution follows the prescribed code of conduct and celebrates National and International Commemorative days, events and festivals.

## **Best Practices**

Best Practices reflect the institutional culture and the standard of human values inculcated in the young minds. These practices strengthen institutional social responsibility and make the students aware of not only achieving excellence in academics but also shouldering the social responsibilities. Best practices like Construction of Toilet blocks, Kere-Bhavi Rakshisi: - A mobile water tank for immersion of Ganesha Idols and Certificate and Value addition courses by way of skill enhancement and practical exposure. The Best Practices enable the students to develop a holistic personality and hands on experience.

## **Institutional Distinctiveness**

It gives a unique identity to the institution which sets it apart from the rest for the following reasons:

- Established in the year 1947.
- High Profile of students' achievements in affiliating University.
- Regular Ranks. So far we have 105 ranks to our credit.
- University Blues in various sports.
- Award of UBA for Rural Societal Upliftment.
- Recognition of college under IIC.
- Award of Paramarsha UGC Scheme for mentoring non-accredited institutions.
- Pro Active Alumni Association.
- Adopting new pedagogies in teaching.



## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	K.L.E SOCIETY'S JAGADGURU GANGADHAR COLLEGE OF COMMERCE
Address	Jnanprabha Campus Vidyanagar
City	Hubli
State	Karnataka
Pin	580021
Website	<a href="http://www.klesjgcc.edu.in">www.klesjgcc.edu.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	S L Patil	0836-2372014	9448855030	-	klesjgcchubli@gmail.com
IQAC / CIQA coordinator	Geeta L Kharade	0836-4254977	9880440042	-	geetalkharade@gmail.com

Status of the Institution	
Institution Status	Private and Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Karnataka	Karnataka University	<a href="#">View Document</a>

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	30-12-2008	<a href="#">View Document</a>
12B of UGC	30-12-2008	<a href="#">View Document</a>

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Jnanprabha Campus Vidyanagar	Urban	9.25	9786

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BCom,Commerce	36	PUC II or Equivalent	English	400	350
PG	MCom,Post Graduate Studies In Commerce	24	B.Com	English	45	42

**Position Details of Faculty & Staff in the College**

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				21			
Recruited	0	0	0	0	0	0	0	0	8	3	0	11
Yet to Recruit	0				0				10			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				13			
Recruited	0	0	0	0	0	0	0	0	4	9	0	13
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				23
Recruited	1	1	0	2
Yet to Recruit				21
Sanctioned by the Management/Society or Other Authorized Bodies				4
Recruited	2	2	0	4
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

### **Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	1	1	0	0	0	0	2
M.Phil.	0	0	0	0	0	0	2	0	0	2
PG	0	0	0	0	1	0	5	1	0	7
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	3	1	0	4
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	8	0	9
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	1	1	0	2	

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	154	0	0	0	154
	Female	196	0	0	0	196
	Others	0	0	0	0	0
PG	Male	6	0	0	0	6
	Female	36	0	0	0	36
	Others	0	0	0	0	0

<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Category</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	35	24	20	14
	Female	34	31	30	27
	Others	0	0	0	0
ST	Male	9	12	8	6
	Female	12	8	11	13
	Others	0	0	0	0
OBC	Male	228	231	241	0
	Female	364	355	328	236
	Others	0	0	0	314
General	Male	168	159	173	178
	Female	226	232	233	239
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
<b>Total</b>		<b>1076</b>	<b>1052</b>	<b>1044</b>	<b>1027</b>

### **Institutional preparedness for NEP**

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>It modified into acknowledged that the multidisciplinary and holistic schooling at some point of disciplines will ensure unity and integrity of all information. Our organization first of all, seeks to shift content-pushed curriculum that earlier stimulated rote studying to applied. Secondly, design a 360-degree evaluation version that covers educational, bodily and highbrow well-being of the students. subsequently, experiential getting to know through vocational capabilities, mathematical questioning and facts technological interest. the larger aim is to make student learners absolutely global citizens who are destiny-prepared. Our employer gives a holistic and multidisciplinary</p>
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	<p>education that would reason to broaden all capacities of human beings, this is, intellectual, aesthetic, social, bodily, emotional and ethical in an integrated manner. in step with that, such training will assist broaden nicely-rounded people that posses crucial twenty first century capacities in numerous fields like languages, social sciences, professional,. Ethics of social engagement, communicate, communicate, debate and rigorous specialization may additionally even fall underneath holistic education.</p>
2. Academic bank of credits (ABC):	<p>Under the commerce programme the students have 138 credits for 3 years degree programme and 180 credits for 4 years honors programme. The Academic Bank Credits as per NEP is a student friendly mobility that is provided to them authenticated by the registered Higher Educational Institutions awarding the credits. Academic Bank Credits focusses on learners friendly approaches which blended learning mode and allows the students to earn credits from on line repository of courses like SWAYAM, NAPTEL, and V-Lab. Seamless transfer of credits at the time of “multiple entry and exit” levels is enabled through Academic Bank Credits. Teachers are encouraged to design and implement innovative curriculum and pedagogical approaches through the certificate and value added courses offered by the institution.</p>
3. Skill development:	<p>The institution is in its effort to strengthen practical approach to teaching learning offers many skill development certificate course like e-filing, Campus to Corporate Employability Skills and GST. Value based education is provided by blending values like ethics, humanity, truth, good conduct, peace, non-violence, citizenship, compassion in their curriculum and organizing programmes like KLE Foundation Day, National Youth Day, Shaheed Divas, Gandhiji / Shastriji Jayanti, Environment Day, Constitution Day etc. Life skills are imported through NSS, NCC, YRC and Institutional Innovative Council activities.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>The institution practices the strategy of integrating Indian knowledge system like practicing Yoga, Celebrating Indian festivals, Inviting learned series on different occasions as guests to indicate values and culture among students. The teachers are well versed in teaching in English and Kannada and knowledge of computers in mandatory for all the teachers. Languages like Kannada and Hindi are offered as</p>



	basic languages and core teaching also to a certain extent is bilingual. Indian traditional arts competitions like Kolam, Rangoli, Mehendi are conducted, Yoga classes are offered, Indian national festivals & regional festivals are celebrated to enable students to remain grounded in their rich cultural heritage.
5. Focus on Outcome based education (OBE):	Ours being primarily a commerce institution focuses its attention on equipping the students with corporate and entrepreneurial skills. Industrial visits, visits to the banks and APMC are regularly practices to equip our students with necessary business, know how Institution Innovation Council organises programmes on IPR, startup, importance of incubation for startups, innovation startups, visit to incubation center;s, formation of ethical and legal steps in forming a startup.
6. Distance education/online education:	No distance Education Courses Conducted

### Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	The Institution has set up the Electoral Literacy Club (ELC) in order to sensitise the students on their electoral rights to acquaint them with the electoral registration process and voting, thereby spreading awareness of voting amongst the staff and the students.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	The Institution with keen interest in the policies of the Government, has taken an initiative in establishing the ELC in order to protect the interest of the fundamental duties as a citizen, and hence to achieve this interest the college has formed a functional committee comprising of students' co-ordinator and co-ordinating faculty members. Following is the list of Committee Members: Sl. No Committee Members 1 Prin. S L Patil - Chairperson 2 Prof. Nitin S N - Member 3 Prof. Gunith N S - Member 4 Prof. V S Kattimath - Co-ordinator 5 Mr. Sachin Korigeri - Student Co-ordinator
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of	The ELC of the institute plays its part in the Voting & Electoral registration and in creating awareness among the civilians through the conduct of programmes such as Celebration of Constitutional

<p>students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>Day in the college campus, Voters Awareness Rally on and off the campus, Demonstration of Electoral Process, Voting Oath, 'SVEEP Voters Registration Campaign' in the Institute for the Students, Staff &amp; Staff Quarters inmates assisting them in Voters Id registration. The staff of the institute as per the guidelines of the government are deputed as polling officers to assist the district election administration for the smooth conduct of the election process.</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>Being mindful of the social responsibility of the civilians and to clear out the qualms pertaining to electoral procedures and processes, the institution has conducted Voting awareness drives in the city and in the adopted villages thereby inculcating the national democratic values and consciousness on the importance of voting in the nation- building.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>The institution under the banner of SVEEP educates the students about the procedures and processes relating to electoral roll, updation of their electoral details and erasure of their deceased family members. 'SVEEP Voters Registration Campaign' was organized in the campus for the students who have attained 18 years of age and have not registered in the electoral roll thus assisting the students in gaining voting eligibility. The institute has invited experts from the Election Commission of India and they with the ELC co-ordinators have assisted the students to digitally enrol themselves with the help of 'Voter's Helpline Application'.</p>

## Extended Profile

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### 1 Students

#### 1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1076	1052	1044	1027	1024

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 36

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
24	23	23	23	23

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
41.40	33.39	48.84	50.84	71.76



## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

##### Response:

As the Institution is affiliated to Karnatak University, Dharwad, it follows the curriculum designed and prescribed by the University. An IQAC prepares semester-wise Calendar of Events in the beginning of each semester as per Academic calendar of affiliated University. HOD meeting is convened and calendar of event is given to all the Departmental Heads and each department prepares their own calendar of events for effective and efficient delivery of the curriculum. Faculty members of all the departments prepare the Teaching Plan based on the Calendar of Events, which gives a road-map for the effective implementation of the curriculum. In addition to the Calendar of Events and Teaching Plans, all the faculty members maintain the academic work diary in which, he/she records the date, time, class and division, topic covered, seminar, assignments etc., and is monitored by the Head of the Department. During the period of COVID-19, online classes were conducted in order to complete the remaining syllabus. ICT based teaching with PPT, Video Clips etc., are extensively used by the faculty members for effective delivery of the topics to the students. Periodical meetings are convened at the departmental level by Head of the Department to ensure smooth conduct of the teaching learning process. Head of the Institution also conducts the meeting with the Heads of various Departments at regular intervals in order to know the quantum of syllabus completed and the time required for completing the remaining syllabus.

Some of the faculty members of the college are also on the Board of Studies and Board of Examination of the University, they attend the meetings convened thus giving suggestions relating to curriculum enrichment.

Special lectures and workshops are organized by inviting eminent personalities from academics, corporate sector, etc., to make the curriculum more application oriented. Staff and students are deputed to attend the workshops, seminars/conferences to update and renew their knowledge with respect to the curriculum.

The institution has an in-house examination committee which takes the responsibility of conducting the first and second internal assessment tests after completion of Eighth and Twelfth week of each semester. After test answer scripts are distributed to the concerned subject faculties for evaluation and are informed to complete the evaluation process in a week. The evaluated answer scripts are shown to the students and get the signature on it. If any grievances arise, such grievances are resolved at the department level. The consolidated Internal Assessment marks are displayed on the Notice Board. The same will be uploaded in University Examination Portal and the hard copies are submitted to the University Examination section.

If students are unable to attend the Internal assessment test due to University level competition, NSS, NCC Camp and National or International sports events, for such students a separate internal assessment test will be conducted.

To tap the hidden talents of the students, faculty members encourage them to participate in seminars,

project works and skill development works and mentors monitor it regularly.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years

Response: 39

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years

Response: 73.54

#### 1.2.2.1 Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
862	872	668	757	682

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

The Quality policy of the Institution is not only effective delivery of curriculum but also to inculcate professional ethics, gender equality, human moral values, environment and sustainability amidst student community in tune with commerce curriculum by organizing relevant activities focusing on the ethics and morale, leading to overall personality development and become responsible citizen.

**1. Professional Ethics:** The primary objective of the education policy is to impart value based education by inculcating the professional ethics amongst the students by integrating the prescribed curriculum as specified by the affiliating university as well as by organizing activities focusing on values and ethics.

These traits are inculcated through the courses such as Financial Accounting, Principles of Management, Stock Market Operation, Entrepreneurship & Small Enterprise Management and Principles of Marketing in first year of B.Com program. The subjects like Company accounts, Secretarial Practice, Human Resource Management and Law and Practice of Banking in second year B.Com. In the third year of B.Com subjects like Cost Accounting, Principles and Practice of Auditing, Income Tax Law and Practice, Principles of foreign exchange and Business Laws Accounting Theory inculcate professional ethics in the minds of student community such as Accounting concepts and conventions (GAAP), Fair trade practices, professional values and discipline, code of conducts and Social responsibility.

**2. Gender Equality:** The Institution has constituted Women Empowerment Cell which chalks out programmes and executes the same effectively for the betterment of girl students. The courses like Kannada, English, Hindi, Indian Economy, Human Resource Management, Entrepreneurship Development, emphasize the significance of gender equity. In addition the institution has organized the activities like: Legal Awareness Programme, National Level Webinar on Gender Sensitization and Equality, National Level Webinar on Women Safety.

**3. Human Values:** The college along with the academics focuses on instilling human values among the student community thus moulding them as responsible citizens of the nation. The courses viz., Indian Constitution, Business Economics, Principles of Marketing, Human Resource Management, Corporate Governance, Strategic Management, Principles of Management etc., addresses the issues relating to human values. The institution also periodically organizes programs like Blood Donation Camp, Yoga and Meditation, extending a Helping hand to the people during Natural Disaster.

**4. Environment and Sustainability:** The policy of the institution is to preserve and promote the environment. The Institution plays its own role in sustaining and maintaining the environmental harmony. The courses such as Environmental Science, Business Environment etc., focus on maintaining conducive environment and sustainability. In addition it conducts Green, Environment and Energy audits. For sustainability of the environment, the institution has installed solar panels and setup underground water recharge facility in the campus. Several programs such as Swachh Bharat Drive, Workshop on Disaster Management are conducted to create awareness about the natural renewable and non-renewable resources and their sustenance.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)****Response:** 39.96**1.3.2.1 Number of students undertaking project work/field work / internships**

Response: 430

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**1.4 Feedback System**

**1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)**

**Response:** Yes

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>



## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Enrolment percentage

**Response:** 85.48

##### 2.1.1.1 Number of students admitted year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
392	400	348	379	383

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
445	445	445	445	445

#### File Description

#### Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

#### 2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

**Response:** 67.48

##### 2.1.2.1 Number of actual students admitted from the reserved categories year - wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
167	165	137	142	138

##### 2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
222	222	222	222	222

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 2.2 Student Teacher Ratio

### 2.2.1 Student – Full time Teacher Ratio (Data for the latest completed academic year)

**Response:** 44.83

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

**Response:**

The institution extensively uses the ICT tools to enrich the knowledge and learning experience of the stakeholders. Their active participation and involvement in learning process enrich their understanding and grasping capacity on the core subjects, thus enhancing learning experience of the students.

The student centric methods such as:

**Experiential learning:**

The institution policy is to provide hands on experience to the students by way of project reports, field visit, surveys, fest etc., The PG students undertake a research project on various topics related to their specialization and prepare the dissertation of the same is submitted to the University through the Department. Visit to Industries, APMC etc., are organized to give a hands on experience on the working of the enterprises. The students visited Nestle Industries Goa, and Parle-G production unit at Gokul Road, Hubli. They learnt about the basics of running the industry like procurement of raw material, mixing of various ingredients, processing, packaging and marketing.

Visit to the APMC gave them an insight on the mechanism of the functioning of APMC such as marketing of agricultural produce of the farmers.

A visit to the incubation center “Maker’s Space” K.L.E Technological University, Department of Mechanical Engineering, paved an insight on the establishment and functioning of the start-ups.

The UG and the PG students are trained on the software's prescribed in the syllabus to enhance their technical skills.

Students are assigned with group projects that reinforce their skills both individually and collectively thereby assisting them in developing critical thinking, communication and decision making ability.

### **Participative learning:**

The college has Institution Innovation Council (IIC) an initiative of MHRD, Recognized by The Government of India. This council enables the students to get thorough knowledge on entrepreneurship possibilities hence encouraging them to take up self-employment or become an entrepreneur, by organizing interactive sessions with successful entrepreneurs so that students get the required information and knowledge of the corporate world.

The teaching-learning methodology incorporated by the institution integrates various participative activities like class seminars, group discussion, conduct of fests and events, PPT presentations which improvise students communication and presentation skills thus enhancing their critical thinking capability. To promote research culture students are encouraged to publish articles in national and international peer reviewed journals.

### **Problem Solving Techniques**

During field visits students interact with the experts and clarify their queries, the knowledge gained from the interaction are applied in solving case studies prescribed in their curriculum. The outreach activities organized by NSS/NCC/YRC help the students to understand the importance of time management, teamwork, social responsibility, community service and discipline. Visit to flood affected areas ignited the problem solving ability and students get an exposure on disaster management which prepares them to life.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## **2.4 Teacher Profile and Quality**

### **2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years**

**Response:** 100

#### **2.4.1.1 Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:**

2021-22	2020-21	2019-20	2018-19	2017-18
24	23	23	23	23

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>

#### **2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**

**Response:** 37.07

##### **2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
14	10	08	05	06

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## **2.5 Evaluation Process and Reforms**

### **2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient**

**Response:**

The institution practices a transparent and fair mechanism to deal with internal examination related issues and grievances.

#### **Internal Assessment**

Internal tests are conducted as per the academic calendar of the affiliating university which is on the eight and twelfth week of each semester. The internal test time table is notified on the website and the college notice board well in advance. Exams are conducted meticulously and the subject teachers are given one week time to evaluate the answer scripts. Concerned subject teachers give the evaluated answer scripts to the students for verification. Grievances raised on the allotment of marks or totaling will be immediately resolved. The department of Computer Science conducts practical examinations for the students by inviting external examiners to assess the skill sets of the students. Thus enabling the institution in maintaining the transparency in the conduct of internal exams. The final IA marks list is prepared and displayed on the notice board and further students' signature is obtained for the same as confirmation. The Examination

Committee and Grievance Redressal Cell work intandem to settle the students' grievances in an amicable manner.

### External Assessment:

The external semester end examinations are conducted by the affiliating University. The information pertaining to the University Semester end examination such as time table, issue of hall tickets is notified on the institution's notice board and SMS relating to the same is sent to the each students

The assessment of the semester end exams are conducted by the affiliating university through central evaluation at university exam section and the results are published on the university website. Grievances pertaining to the results such as retotaling/revaluation/challenge valuation/photocopy of the answer scripts, the student can apply for the same through college within the prescribed time bound after the announcement of results. Such grievances will be resolved at university level.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

#### Response:

As the institution is affiliated to Karnatak University, Dharwad, it follows the curriculum designed by the Karnatak University, Dharwad. The programme outcomes and course outcomes are chalked out by the institution in tune with the vision mission and goals of the institution. Programme and Course outcomes are stated and displayed on website and communicated to the stake holders.

The same is communicated to the stakeholders through handbooks, and induction programme. PO's and CO's are discussed in the Department meetings to acquaint the teachers with them. In the introductory class the teachers inform the students of the programme and course outcomes.

The institution has well-defined mechanism to measure attainment of course outcomes by adopting Direct and Indirect Measures. The achievements of the students in internal assessment are considered while measuring the performance under direct measure. The semester end academic performance of the students in each course is considered for measuring attainment of course learning outcomes under indirect method. The attainments of course learning outcomes are assessed by using five scale with equal weightage to direct and indirect measures.

After grading the result by using 5 scale grades for each course, average for the total attainment of individual student in each semester is considered as program attainment of the student.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 2.6.2 Pass percentage of Students during last five years

**Response:** 97.89

#### 2.6.2.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
303	356	349	321	342

#### 2.6.2.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
310	359	365	326	347

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

### 2.7.1 Online student satisfaction survey regarding teaching learning process

**Response:** 3.98

File Description	Document
Upload database of all students on roll	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

**Response:** 0

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.2 Innovation Ecosystem

**3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge**

**Response:**

IQAC of the institution foreshadows the innovative and research skills amongst the student community adhering to the Research Promotion Policy. This policy promotes the culture of research among the students and the faculty members. Programs such as Research Workshops/Conferences, Faculty Development Programs, E- Learning Sessions, Student interaction with the National and International Guest Speaker on research and innovation etc., are conducted or organized periodically for faculty and students which help in the creation of research environment.

**Institution Innovation Council (IIC)** is established in the year 2018 as prescribed by Central MIC in time bound manner, to mentor students in developing their entrepreneurial and innovative skills. The Cell organizes training programs, seminars and interactive sessions with successful entrepreneurs and innovative ideas competition in order to promote specialized knowledge in the field of Commerce, Management and Information Technology. It conducts presentations, competitions and Student conferences, where the students present their Research Ideas and Start Up Ideas which have the potential to be converted into viable ventures. Workshops on Intellectual Property Rights and Idea Validation Sessions for the Start Ups are conducted by inviting expertise from the industry to motivate and to empower students.

One of the faculties has obtained Patent Right Certificate from the The Commissioner of Patents Grants, Australian Government for Invention titled AN ADVANCED FINANCIAL SUPPLY CHAIN SYSTEM (FSCM) AND METHOD THEREOF.

The IQAC in association with IIC at the National level conducted an Ideation and Essay competition to train and develop a competitive edge amongst the students. This helped the students to gain experience in idea generation and presentation to reach the expertise level. The Essay competition on Covid-19 created awareness among the students and gave an insight on optimum and effective utilization of the opportunities that emerge out of pandemic. The Department of Computer Science organized one day webinar on SWAYAM E-learning which dealt with the benefit of online learning platform available for students and faculty member.

As an IQAC Initiative the Institution has organized a four days online Faculty Development Program on OLMS (Online Learning Management System) & Designing E-Content. It was designed to inculcate the skill of creating online video lectures, MOOC - the process of planning designing and implementation. The Post Graduate Department of Studies in Commerce organized a National Level 7 - Day FDP on 'Applications of Data Analytics in Business Research' to equip the teachers and research scholars in the faculty of commerce with the necessary skills required for choosing a right tool for data processing, drawing deeper insights about the unit of the study and making meaningful data driven conclusions and suggestions in the process of research.

Under the scheme of Unnath Bharath Abhiyan (UBA) the institution has adopted five villages to inspire the vision of transforming the rural India. The survey was conducted in the adopted villages, Rally, House hold visit and Street plays were enacted to create awareness on gender equity and women empowerment.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### **3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years**

**Response: 55**

#### **3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
13	11	12	10	09



File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

#### 3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 2.58

##### 3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
23	18	09	33	10

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.44

##### 3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	3	1	7	3

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.4 Extension Activities

#### 3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

##### Response:

The institution is in forefront in sensitizing and addressing the social issues in the neighborhood community and partnered village. It considers it as social responsibility. The IQAC chalks out action plan at the beginning of every academic year and is executed through Institutional Social Responsibility (ISR) units such as NSS, YRC, NCC, Scouts and Guides. These in turn involve with commitment to serve the community through its extension activities.

The experiences gained by the community services through the extension activities have inculcated a sense of human values, societal responsibility and empathy amongst the student community. These activities have groomed the student to quickly respond to the situation. They have shown great initiative both in active situations like flood relief, during Pandemic and passive situation like traffic safety, arrangement of blood for the needy etc.,

The extension activities such as:

##### Societal Welfare:

To create awareness among the public with the sense of social responsibilities, the institution has organized Rallies on Voters Awareness, AIDS Prevention Day, Poshan Abhiyan, Sadbhavana Divas, Blood Donation and Blood Grouping, Anti Corruption Day as such by displaying hoardings and placards.

##### Environmental Awareness:

The institution with its NSS unit organized a plantation drive in and around Hubballi – Dharwad and its nearby village Under the banner of *Lakhsa Vruksha Abhiyan-* with the motto “**Green city**” and have planted 40 thousands saplings. Under the banner of Swachh Bharat Summer Internship-19, awareness programmes and rallies were initiated to create an understanding about waste management, Environmental protection. Toilet blocks were constructed at the partnered village and cleaning drives in association with Hubli Dharwad Municipal Corporation were organized under the banner of Swachhta Abhiyan.

##### Civic Sense:

‘Wear Helmet, Save Lives’ and ‘Road Safety Awareness’ activities were organized by considering the civic norms of the society which include respect towards the law of land and maintaining etiquettes whilst interacting with public thus making the student responsible citizens.

##### Entrepreneurial Skills:

For the underprivileged, the institution with its NSS unit organized a soap making and paper bag making programme under the banner of Women Empowerment Cell ‘**Home Makers to Entrepreneurs**’ thus enabling them to earn their livelihood.

##### Community Service:

Every year during Ganesha Chaturthi, the institution arranges a **Mobile Tank Ganesh Immersion** vehicle which is placed at public places catering to the idol immersion needs of the general public. Cleaning of statues at Public Places in and around Hubballi-Dharwad is periodically organized under the banner of **Mahamajjan** respecting and commemorating their contribution towards the society.

Under the banner of **Ek Mutti Chawal**- 6 ton of Rice were collected and distributed to the needy. The food and Sweets was cooked and served to the street vendors and locals under the banner of **Feed a Smile**.

**Aashayein:** The volunteers visit old age home, specially abled children, orphanage and spend quality time and provide them with basic requirements.

#### **Covid-19:**

Under the banner of **Wear Mask Save Lives**- masks and gloves were prepared by the student and distributed free of cost.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### **3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies**

#### **Response:**

The NSS and YRC in association with IQAC organize intensive extension activities on regular basis being mindful of the social responsibility. The Government of Karnataka recognized these extension activities undertaken by the institution and there by awarded them.

**NSS State Awards:** Department of Youth Empowerment and Sports, Government of Karnataka, recognized the NSS unit of our institution and awarded as Best NSS unit for the year 2019-20. Also our NSS program officer Prof. V.S Kattimath was awarded as the best NSS Program Officer for the year 2019-20.

**D C Pavate Award:** The NSS Program officer of our institute Prof. V.S.Kattimath and the NSS volunteer Mr. Sameer Gad, have been awarded the Karnatak University's D C Pavate Award for their outstanding services to the society through the NSS unit of the college

The NSS activity "Swachhata Bharath Summer Internship 2019" has received a cash prize award of Rs. 30,000/- from Karnatak University, Dharwad for their service to the society.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years**

**Response:** 89

**3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
24	20	18	12	15

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.5 Collaboration

**3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.**

**Response:** 23

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

##### Response:

The institution has adequate infrastructure facilities as specified by the regulatory authorities. These facilities facilitate our teachers and students to achieve excellence in curricular, co-curricular and extra-curricular activities. The college has a vast landscape of 9.25 acres of land with adequate vehicle parking facility, a playground, gymkhana, hostel and canteen. The institute has an adequate number of 25 Classrooms, wherein 21 of them are equipped with LCD projectors, 3 Computer Labs equipped with broadband facility, a language lab, departmental libraries, research promotion cell, an auditorium, a seminar hall with audio-video facility, an open-air theater, staffroom, ladies' room, sanitary blocks, a ramp, separate NCC office, NSS office, YRC office, Scouts & Guides office, staff quarters within the campus. The institute is wi-fi enabled, thus making the campus learner-friendly for both students and the staff.

The two floored central library is stacked with a large section of books, reference books, journals, magazines, e-resources, novels, CD's as well as other competitive books with comfortable reading rooms for the students and the staff. The lower floor of the central library has a digital library which provides access to e-books, e-resources and educational CD's. The campus with all the infrastructure facilities serves the purpose of development of both the students and the faculty members academically as well as professionally.

The Institution has a separate and well-equipped Gymkhana building facilitating indoor games such as table tennis, chess, carrom and a 16 stationed multi gym. The salient feature of the Gymkhana is the Wooden Badminton Court & Basketball Court. The Institution has a playground for the regular conduct of sports events and training of the athletes for athletics such as shot put, track events, discus throw, javelin throw, high jump and long jump pits. The college has the infrastructure to organize outdoor team sports events such as cricket, football, basketball and volleyball. It also houses a physical education director's office, a dressing room, store room and washroom facility. It has a separate Yoga and Meditation Centre for the periodic conduct of Yoga and Certificate course in Yoga and Meditation.

The college auditorium is well-equipped with a seating capacity of 500, a public addressing system, an equalizer, and audio mixers. The institution's seminar hall facilitates the conduct of seminars, workshops and guest lecturers time to time with a view to widen the horizon of knowledge of the students and staff as well, it also facilitates the conduct of various competitive programs in various academic spheres enabling the students to explore their talents and potentials for their overall development. The open-air theatre facilitates the conduct of outdoor programs. These facilities are optimally used by staff and students for organizing cultural & sports events, seminars/workshops/conferences/alumni meet/ fresher's day/farewell & placement activities. Continuous and constant efforts are made to increase sports facilities and encourage the students to participate in intra and inter-collegiate, State and National sports events. Utmost care is taken for the maintenance of the infrastructure facilities.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

**Response:** 26.74

##### 4.1.2.1 Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
3.00	6.19	17.80	6.63	32.23

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

#### 4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

**Response:**

The college library is fully automated with the library management software called E-Lib, Version 16.2 it's an ILMS Software which manages the library activities such as issue of library cards, library membership, access of books, status of issue & return of the books to the students and the staff as well. The institutional library functions as the 'Knowledge Hub' with a huge collection of books, reference books, journals, magazines, e-books, e-magazines and e-journals thus helping the stakeholders to explore new avenues in the field of their interest and achieve their goals.

The college digital library has adequate number of computers which facilitate research and other academic initiatives to the students and staff as well. The digital library has a huge collection of objects such as text and audio-video materials stored in different formats for easy access, thus catering to the learning needs of the students and teaching needs of the staff.

Whereas footfall is concerned, on an average about 107 students and 13 staff visit the college library every day making use of the available resources for their academic and career advancement.

The institution has subscribed for N-LIST which includes e-journals, e- Shodha-Sindhu Membership, e-books as such which provide a wider horizon to the stakeholders to enhance their research culture.

The institutional library has more than 80,000 books, facilitating the students for their academic excellence and career advancement as well and the staff towards their career advancement. It has a best practice i.e. **Read a Book and Get a Pen:** where the student can read any book of his choice, share his views about the read book, give his opinion about the book and get a pen as a reward. It has facilities such as Inter Library lending where in the surrounding institutions borrow the required books for the specified period of time, make the best use of them keeping in the mind the put-forth instructions & protocols, and return them back on the specified time. The Newspaper Clipping Services is another facility which also acts as an added source for knowledge enhancement.

Table showing the amount spent on purchase of Books, Journals & E-Resources.

Year	2021-22	2020-21	2019-20	2018-19	2017-18
Books	1,19,028/-	51,925/-	75,276/-	90,640/-	2,01,652/-
Journals			43,694/-		
E- Resources			23,450/-		

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 4.3 IT Infrastructure

#### 4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

##### Response:

The institution deploys and upgrades the IT infrastructure and its associated facilities time to time. Amongst the 25 classrooms 21 classrooms are equipped with the ICT facility i.e. LCD projectors.

The College has three computer labs with 162 high-configured personal computers equipped with Wi-Fi facility and Internet connectivity from two service providers i.e. BSNL and AIRTEL. The bandwidth of BSNL internet connectivity is 60mbps and the bandwidth of AIRTEL internet connectivity is 100mpbs. The systems in the college computer labs are equipped with the software's relevant to the syllabus for academic excellence and career pursuit. The college Language lab is thus established with an ideology to assist the students to reach perfection in their communication skills, it is fully digitalized with the interactive software and audio-visual equipment's for enhancing their communication skills towards corporate standards.

In the year 2017-2018 a new high-configured Computer Lab was established in the P G Department of Studies in Commerce, to assist the students of the PG Department in interactive learning, in completing the

assignments, work with software programs and enabling them to acquire digital skills which are required in the modern workplace without having them to purchase their own hardware and software.

The college library uses E-Lib, Version 16.2, ILMS software which has automated the activities of the library such as library membership, issue of library cards both to the students and the staff as well, maintenance of library books, e-resources, issue and return of the books, interlibrary book loan as well as exchange of books with the libraries of the surrounding institutes.

The college administrative office has a software called 'Campus Management System', which manages the student's data and student centric activities such as issue of academic challans, issue of TC, study-certificates & sending SMS to Staff and Students related to academics as well as other official information. CCTV cameras are installed at various locations of the campus and in all the class rooms for safety and security.

The institution has its own YouTube channel, Facebook and Instagram page to communicate with the students, alumni and stakeholders about all the ongoing and forthcoming activities of the college.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 4.3.2 Student – Computer ratio (Data for the latest completed academic year)

**Response:** 6.64

##### 4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 162

File Description	Document
Upload supporting document	<a href="#">View Document</a>

## 4.4 Maintenance of Campus Infrastructure

#### 4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

**Response:** 28.44

##### 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)



2021-22	2020-21	2019-20	2018-19	2017-18
15.79	13.25	07.42	20.98	12.58

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

**Response:** 61.44

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
615	555	632	750	657

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 5.1.2 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** A. All of the above

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

**Response:** 86.92

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1067	1117	1056	863	437

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

**Response:** A. All of the above

File Description	Document
Upload supporting document	<a href="#">View Document</a>

## 5.2 Student Progression

#### 5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

**Response:** 68.28

##### 5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
229	210	238	209	255

##### 5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
303	356	349	321	342

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)**

**Response:** 45.76

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
11	6	5	4	1

**5.2.2.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
27	17	08	05	02

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

**5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response:** 98

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at**

*national/international level (award for a team event should be counted as one) year wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
39	03	13	22	21

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

**Response:** 47.2

#### 5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
71	07	57	51	50

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Response:**

The institution has a functioning alumni association since 1951, but registered in the year 2017 with Registration No: DRZ/593/2016-17 under the Co-operative Society Act.

The executive committee meets twice in the year to discuss about the alumni contribution towards the betterment of the institutional student community. The financial assistance provided by the association is thoroughly maintained through a separate bank account which in-turn is monitor by the treasurer of the

association. The association has prominent alumni scattered over the globe occupying prominent positions in different sectors.

The alumni association has been shouldering the responsibility of sponsoring the activities of its alma mater in both monetary and non-monetary.

The association has contributed by way of:

- Cash prize for the toppers in the semester end examination.
- Sponsored for organizing:
  1. **“GST and Other Statutory Deductions”**- State Level Professional Skills Enhancement Workshop for Admin Staff.
  2. **“Capacity Enhancement for Admin Staff”** – State Level Workshop.
  3. **“Platform 2 Compete”** – A State Level Co-curricular Competition for Students.
  4. **“Problems and Challenges of COVID -19”** – National Level Online Essay Competition for Students.
  5. **“Application of Data Analytics in Business Research”** – 7 Day National Level Online FDP.
  6. **“Gender Sensitization and Environmental Sustainability”** – National Level Online Essay Competition.
- Scholarship to Poor and Meritorious Students.
- Extending a Helping Hand during Natural Calamities.
- Sharing their expertise as resource person.
- Placement Assistance.

In brief the alumni association has contributed to the tune of Rs.9,00,742-00/-. Financially and its non-financial contribution is immeasurable.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

**6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance**

**Response:**

Our esteemed K.L.E. Society's J. G. College of Commerce, being established in the year 1947, is unique in the state as it is exclusively imparting commerce education up to Post Graduate level (M.Com.) having:-

**Vision** - “ To be a leading and premier institution by facilitating conceptualization of theory and practical insight, the aspirants of knowledge, about the world of business and groom them with the values of life”.

**Mission** - “To impart quality commerce education catering to the needs of the ever changing business world by bringing out the potential competency among the students so as to help them in establishing the business of their own and to train them to become professionals in the field of Commerce and Management”.

The institution always believes in inclusive and participative management and decentralization of authority, which aims at healthy and constructive growth of the college by involving all the stakeholders. The college has adopted a decentralized and participative mode of management since its inception.

The leader of the institution functions with a functional organogram where in the powers and authority are delegated with a vision of decentralization and participation of all the stakeholders (involves senior faculty, alumni, industrialist, academicians and students) plays a vital role for academic initiation, sustenance and enhancement of quality activities. The members put forth their ideas which are discussed and resolved to develop institutional value.

The institution's IQAC prepares the annual and long term perspective plan based on individual departments' action plan reflecting on the Vision and Mission of the institution for enhancing quality policies and strategies. Both the plans are discussed and approved in the IQAC and Local Governing Body.

The Institution abides by the rules and regulations & policies accepted in the Governing Body that are monitored and necessary corrective measures are taken to match the prevailing requirement.

**Quality Education:** - All the academic activities are carried out as per predetermined quality benchmarks. The IQAC members conduct regular meetings with defined agenda to achieve quality benchmark for each to develop institutional value.

The role and responsibility of each faculty is briefed in the meeting by the Principal and Heads of the Department of the concerned subject and are responsible for discharging the entire academic task assigned to them.

Various committees are formed for effective and efficient delivery of the curriculum and the authority required to perform the given task is also delegated to the coordinators of the committee. They make sure

of student representatives are also involved and their dynamic participation in various activities conducted in the Institution.

The faculty members of various statutory and non-statutory committees are part of the planning, execution, monitoring, discuss and take appropriate decision for implementing the quality policies and plans. Regular meetings of the committees are conducted with a well defined agenda, and the same is discussed, finalized and resolved with a suitable decisions having Vision towards academic progression of students and to develop the professionalism among the students to be employable/ entrepreneurs.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

**6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc**

### Response:

The institution has the policy to function effectively and efficiently as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The **Organizational Structure** of the College consists of the Management, Governing body, the Principal, the teaching staff, the non-teaching staff and the students.

The college also has **Internal Quality Assurance Cell (IQAC)** which works towards achievements of the goals of quality enhancement and sustenance. The IQAC plays an important role for monitoring the internal quality of the institution.

The institution functions in a systematic, efficient, effective and transparent manner to implement all the academic and nonacademic activities which is reflected in the diagram below:-

The K.L.E. Society Management is very progressive and committed to a vision of quality education. It believes in decentralized governance and encourages democratic and participative management. The Board of Management, Local Governing Body of the Institution, Principal, IQAC and Faculty members play a vital role in the design and implementation of the plans and policies of the institution. The institutional policies are formulated and implemented as per the norms, guidance and support of the management.

The Management is the highest decision-making body which is in constant touch with the Principal on all matters pertaining to the smooth functioning of the institution. This is followed by the Governing Body of the College which meets at least 4 times a year to discuss issues relating to finance, infrastructure, faculty recruitment and the matters related to the overall development of college.



At the beginning of the year action plan is prepared by the IQAC based on the inputs given by the heads of the departments and placed before Local Governing Body for its approval.

The principal with the support and guidance of the Local Governing Body implements the plans and policies of the institution efficiently, effectively and smoothly. Thus, the Management and Local Governing Body play the role of facilitator and the principal and staffs play the role of executors. The management delegates the authority to the principal; in turn the principal delegates the authority to the heads of the department and administrative staff for efficient implementation of the college activities.

Office Superintendent, who is in charge of the office administration in consultation with the Principal and IQAC, ensures the effective administration of the institution.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 6.2.2 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** A. All of the above

File Description	Document
Upload supporting document	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

**Response:**

The institution has effective welfare measures for the betterment of teaching and non-teaching staff of the institution. They are:-

**ESI:** - ESI schemes to help the faculty, administration staff and menial staff who are working on appointed by the society.

**Employees Co-operative Society loan for staff:-**The institution has a registered Employees Co-operative Society for the teaching, administration and menial staff are members of the society. The society provides

the financial assistance in the form of short term and long term loan with low rate of interest (6%).

**P.F. :** - P.F. scheme to help the teaching staff, administration and menial staff appointed by the society.

**Leave for Faculty Development Programme:** - The staffs who want to undertake Ph.D. in service and the institution sanctions leave for completing the Ph.D. program.

**Research Facility:** - Financial support is given for papers publication in UGC recognized journals.

**ICT Facility:** - The institution provides ICT facility to the faculty members for preparing their PPT, research papers, etc. The College is fully Wi-Fi enabled. Full-fledged computer labs and for research work for both students and faculty in the library and staff room. Audio-Visual Lab is also provided.

**Gratuity Facility:** - This facility is provided to non-teaching and menial staff of the institution on attaining the age superannuation.

**INFLIBNET:** - INFLIBNET facility is available for teaching staff and the students to support teaching, research, education, etc.

**Vaidyashree Medical Facility:** - The K. L. E. Society provides Vaidyashree Medical facility for teaching, non-teaching staff and Students.

**Salary timely credited to bank account of employee.**

**Duty leave:-**Duty leave is given to the teaching staff are provided to attend various orientation / refresher/ Seminar / Workshops / training programs /Conference/ Seminars/ Workshops/ FDP/ Refresher Courses/ Orientation Programmes/ Short-Term Courses to the teaching staff and the non-teaching staff to participate in training programmes for skill development.

Female teaching and non-teaching staff can avail a Maternity Leave of 180 days as per Government rules.

### **Performance Appraisal System for teaching and non-teaching staff**

The institution has performance appraisal mechanism to evaluate the overall performance of both teaching and non-teaching staff. The institution evaluates the performance of an employee annually.

The objective is to evaluate the performance as per established norms and also to identify potential aspects for improvement that can eventually lead to further progress of the employee.

The performance appraisal so collected is analysed and a report is prepared and placed before the Local Governing Body. The report is discussed and resolved by suggesting suitable corrective measures for improvement in the shortcomings.

The SSS is also taken and the performance of each faculty member is assessed according to the Annual Self-Assessment for the Performance Based Appraisal System (PBAS). b) Promotions are based on the PBAS proforma for UGC Career Advancement Scheme (CAS) that is based on the API score.

All non-teaching staff members are also assessed annually.

On satisfactory performance of employees, financial up-gradation, promotions, etc. are granted. The Annual Confidential Report and the Performance Appraisal System has significantly helps in the evaluation of the performance of employees, in motivating them, analyzing their strengths and weaknesses and ensuring better performance.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
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### 6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

**Response:** 50

#### 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
06	08	20	08	16

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

**Response:** 52.23

#### 6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
23	26	31	01	01

**6.3.3.2 Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
06	06	09	10	10

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**6.4 Financial Management and Resource Mobilization**

**6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

**Response:**

**Mobilization and Optimal Utilization of Resources and Funds from Various Sources:-**

The Institution has a well defined policy for mobilization of the funds and optimal utilization of the financial resources thereof.

The institution prepares annual budget based on the previous year actual incomes and expenditures in consultation with the internal auditor and the head of the institution. The same is placed before the meeting of the Local Governing Body and discussed in detail about the funds required, sources for mobilization of funds and efficient and effective utilization of the same and resolved to send it to the Head Office for the approval and sanction of the funds.

**The institution also mobilizes funds from the following resources:-**

- Funding agencies for organizing seminars/ workshops/ conferences.
- Funds from State Government for payment of salary of aided teaching and non- teaching staff.
- Alumni Association funds for providing scholarship to the poor and meritorious students as well as organizing various activities
- Staff club funds for providing college uniforms to poor students.
- Rental Income from letting out the building to conduct C.A and other competitive exams.

**Utilization of funds is ensured in the following ways:-**

- Disburse the salary of faculty members, admin, menial and security staff appointed by the college on temporary basis.
- Maintenance and upgradation of academic and physical infrastructure.
- Orientation program, training activities, seminars, workshops, etc.,
- To meet routine expenses, etc.

### Financial Audits:

The institution has well defined mechanism to conduct both internal and external audit regularly. Auditing is an important part of the functioning of Institute. The K.L.E. Society appoints the qualified internal auditors to audit the books of accounts on quarterly basis and annual audit. After the audit, the auditors prepare and submit their observation report to the head of institution.

Fund allotment and disbursement are regularly checked and recommended to the Accounts section. Timely submission of audited Statement of Expenditure, Certificate of Assets Acquired, Utilization Certificate, and Purchase of Library Books and Journals is executed well within the time framework and submitted.

The Head of the Institution in consultation with office superintendent and accountant, the compliance report prepares and submits to the concerned authorities.

The external audit is conducted by office of the Principal Accountant General, Bengaluru and is also undertaken by the Joint Director of Collegiate Education, Regional Office, Dharwad. The audit objections are immediately complied with the suitable reasons within the stipulated time.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
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## 6.5 Internal Quality Assurance System

**6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

### Response:

The institutional IQAC is a major quality sustaining and promoting body, which functions as a backbone for designing, strategizing and implementing all the activities of the institution. The IQAC of the institution is constituted as per guidelines of the NAAC, holds periodical meetings and the minutes of the same are properly documented. It constantly monitors the teaching learning process and steps in wherever there is a

lacuna right from designing action plan till its implementation and outcome thereof. It also concentrates on imparting quality education, adopting innovative teaching-learning methods, and assessing them in disciplined manner.

It introduces a consistent plan of action that helps the institution to scale new heights. This involves preparing strategies for efficient and timely work processes, academic research, feasible and innovative tools, use of ICT and transparent evaluation mechanism for sustaining quality.

IQAC functions by setting quality benchmarks with consistent work, creating parameters to reach academic as well as non-academic learning goals, creating a student-centric teaching-learning environment, enabling faculty to efficiently use edu-tech tools for innovation in education, collecting, analyzing and reporting the feedback of stake holders, organizing various workshops and seminars focusing on the quality education, creating students friendly teaching learning ambience and documenting all the activities in order. It also arranges Academic/Administrative Audit (AAA) to measure the performance of the academic and administrative achievements. The learning outcomes of the students which is reflected in the university's results is discussed meticulously in its meeting, where in the members put forth their opinions that is recorded.

The following comparative table depicts the institution's incremental improvement in various activities between 3rd and 4th cycles.

S. No.	Points of Comparison	3rd Cycle	4th Cycle
1	Results - Average Percentage	91.45%	97.80%
2	Number of Ranks over the period	13	19
3	University Blues over the period	35	61
4	Placement over the period	252	762
5	Publications in Peer Reviewed Journal and UGC Care Journals	00	93
6	Seminars/Workshops/Conference/Training Programs Conducted over the period	09	55
7	No. of Certificate Courses Conducted over the Period	08	95
8	No. of Beneficiaries in Certificate courses Over the Period	250	3841
9	Number of Faculties with PhD	03	06

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### **6.5.2 Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)/ membership of international networks**
- 3.Participation in NIRF**
- 4.any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc**

**Response:** A. All of the above

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

##### Response:

Our Institution is conscious in promoting gender equity by providing equal opportunities for both the genders in academics, curricular and co-curricular activities. All the committees of college have representation of both the genders. The IQAC ensures gender equity in all the activities of the institution on and off the campus.

The principle of gender equity is followed in curricular and co-curricular activities right from enrolment till the completion of the course. To justify equity we have an exclusive NSS unit for girls with a woman program officer.

However, a separate platform "Ladies Association and Women Empowerment Cell" is facilitated for girl students to showcase their talent and bring out their potential. The cell aims at sensitizing girl students with issues related to women by organizing workshops, webinars and competitions.

In order to ensure gender equity, specific facilities are provided to girl students like safety and security, counseling and common rooms. Initiatives in the form of self-defense and protection of women like 'Atma Raksha- Naari Suraksha'- a Karate training for girls was organised. Awareness programs like- 'Gender Sensitization and Equality' and 'ZERO – Tolerance'- Protection of Women in India, health and hygiene etc., were organized.

Separate parking lots are provided for girls and boys for their ease and comfort. A Legal Awareness Program was organized wherein the issues related to Harassment at Work place, Rules regarding Maternity Leave and Benefits were discussed.

In our effort to provide holistic education and inculcate strong value system, we offer a blend of activities of National and International importance which are as follows:

##### NATIONAL:

- **Kargil Vijay Diwas:** Kargil Vijay Diwas is celebrated in memory of the sacrifices made by our soldiers. It inspires the students join the Armed Forces and serve the nation.
- **Independence Day:** To commemorate our freedom struggle and remember the sacrifices made by the freedom fighters, Independence Day is celebrated as National Festival.
- **National Sports Day:** We celebrate National Sports Day to initiate our students into sports activities which lead to build a healthy life style.
- **Mahatma Gandhiji and Lal Bahadur Shastriji Jayanti:** The birth centenary of the two leaders is celebrated every year. The students learn the importance of virtues like truth, non-violence, integrity and simplicity.
- **National Librarians Day:** Shri S.R.Ranganthan contributed colon classification in library system



and considered to be the father of Library Science, documentation and information science.

- **Rastriya Ekta Divas:** Saradar Vallabhai Patel contributed immensely towards unity of Indian princely states which inspires the young minds towards unity and integrity.
- **Swami Vivekanand Jayanti:** A great youth icon who believed in youth power and gave a clarion call-“Arise, Awake, and stop not till the goal is reached”, inspired the youth to contribute to national development.
- **Republic Day:** This day celebrates the formation of Constitution which consists of fundamental rights and duties and directive principles.
- **Martyrs Day:**
- **Dr. Babashaheb Ambedkar Jayanti**
- **Valmiki Jayanti**
- **Kankadas Jayanti**
- **Constitution Day**

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

**Response:** A. 4 or All of the above

File Description	Document
Upload supporting document	<a href="#">View Document</a>

#### 7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

**Response:** A. All of the above

File Description	Document
Upload supporting document	<a href="#">View Document</a>

**7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

**Response:**

**Cultural tolerance and Harmony:-**

Our student community is a blend of urban and rural populace and hence we observe all the festivals like Sankranti, Ugadi, Naga Panchami, Ganesh Chaturthi, along with national and regional festivals to foster inclusive environment in the institution. Students are given ample opportunity to showcase their talent and understand different cultures. Under the banner of collage union an array of activities are organized to boost communal harmony which inculcates tolerance, team spirit, blended learning, creativity and innovative thinking.

**Regional Tolerance and Harmony:**

Students of different regions are a part of our activities which concentrate on socio-economic development of our adopted village. Our NSS Volunteers create awareness on health and hygiene, environment, water conservation, plantation and literacy. Students from diverse regional and cultural background live in harmony in the adopted village for a week. They interact with the villagers, educate them on various government schemes, and the importance of cleanliness.

A ‘**University Level Swachchata Camp 2021**’ for a week was organised in association with Government of India Ministry of Youth Affairs and Sports, Regional Directorate of NSS Bangalore and Karnatak University, Dharwad, where in students and NSS programme officers from different colleges of the region participated and contributed their service for the society.

- ‘Janapada Sogadu’- A programme highlighting the regional diversity of North Karnataka in the form of folk songs, folk dance and debate was organised.
- On the occasion of Karnataka Rajyotsava, events depicting regional diversity like Cooking, Ethnic wear and Folk singing were organised.

**Linguistic Harmony :-**

We offer three languages to the students which helps in maintaining the Regional, National and International Linguistic Harmony. To strengthen linguistic harmony Language departments organize various co-curricular activities like:

- Online Essay Competition on World Environment Day and on the eve of Azaadi ka Amrut Mahotsav were organised.
- Essay, Debate and Elocution Competitions.
- Celebration of Library Day and organizing Book-Talk programme.

**Communal Harmony :-**

Communal harmony is practiced by celebrating the various commemorative days like Shaheed Divas, National Sports Day, Kargil Vijay Divas, National Youth Day, Rashtriya Ekta Divas and Dr. Ambedkar Jayanti.

### **Socioeconomic Harmony :-**

We admit the students for various courses as per the government norms. Student activities through NSS/NCC/YRC are conducted to bring about inclusive atmosphere and Community Development. The college has adopted dress code to ensure equality among diverse group of students. The student community, irrespective of their class, gender and socioeconomic status can participate in all the activities of the college.

The college ensures that the majority of eligible students get the State and Central Government Scholarships, in addition to this special scholarship is sponsored by our Alumni Association to the poor and meritorious students

### **Sensitization of Students and Employees to the Constitutional Obligations :-**

Programmes on Constitutional Obligations like Voting Awareness and Rallies, Intellectual Property Rights, Tribute to Martyrs, Blood Donation, Road Safety and Traffic Awareness, Safety and Security of Women, Concern for the Environment and Concern for Agriculture are organised by the Institution.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## **7.2 Best Practices**

### **7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

#### **Response:**

#### **Best Practice - I**

**1. Title of the Practice:** Certificate Courses

**2. Objectives of the Practice:** To enhance the skill and employability of the students is the need of the hour. To equip them with these skills, certificate courses have been introduced. Other than the core program knowledge these certificate courses enhance the weight-age of the students' resumes. The students become more competitive and have a better edge over others. Students will have more opportunities to choose from these courses which provide skills that could be used at workplace in future.

**3. The Context:** In the context of the changing global scenario the certificate courses are of great

importance. They provide practical knowledge to handle the hurdles and overcome them successfully. The stressful and uncertain situation that prevails in the world makes it more beneficial to introduce certificate courses to cope with changing work culture, competitive and challenging situations that may appear during the course of their career.

**4. The Practice:** The practice of conducting certificate courses reflects the concern of the institution for the well-being of the students. The institution realizes the lacuna of the knowledge imparted and the skill requirements of the job market on the students' part. The various courses have been designed and scheduled for the benefit of the students. A timetable is prepared so that should not affect the routine classes of the teachers and students. The staff in-charge maintains the records of the students' enrolled for the certificate course. Certificates are issued after the completion of the course.

**5. Evidence of Success:** The impact of certificate courses is reflected in the placements that our students get. The students are placed in various positions in different well-known companies like Concentrix, Capgemini, L&T and TCS with an average salary package ranging from Rs.2,60,000 to Rs. 7,00,000 p.a. The placements at a glance are as below:

Sl.No.	Year	No of Placements
1	2021-22	207
2	2020-21	152
3	2019-20	130
4	2018-19	155
5	2017-18	118
<b>Total</b>		<b>762</b>

In addition, the certificate courses helps to enhance the students' competency level and boosts their confidence which in turn will reflect in increased efficiency at the time of their placements. The courses enable the students to have well-rounded personalities. These courses also build the image of the institution.

**6. Problems Encountered and Resources Required:** Adjusting the timetable to suit the free time of the students without disturbing regular classes was a great challenge. However, smart planning enabled us to overcome the challenge. Another challenge faced in the connection was the formation of the syllabus and getting expert advice and help in framing the syllabus. Motivating the students to avail the benefits of certificate courses was a matter of challenge as it includes financial aspects i.e. fees for some of the certificate courses which was an additional burden to the students in the face of crises like COVID-19.

## 7. Notes(Optional)

### Best Practice - II

**1.Title of the Practice:** 'Kere bhavi Rakshisi-Save Lakes and Wells' an Eco friendly Ganesha Idol immersion at Akshay Park -Gokul Road Hubballi.

**2. Objectives of the Practice:** With rapid urbanization we find lakes and wells disappearing in our neighbourhood. During Ganesha Festival people face absence of wells/water bodies for immersion of Idols. Here arises the need for alternate arrangements. Our NSS unit has come out with noble service of providing Mobile Immersion Tank at the door steps of the devotees to bid a farewell to the Lord with

devotion and love. The objectives of the practice are:

- Ecological Balance /Awareness
- Protecting the Environment
- Smooth and Peaceful Celebration of the Festival

**3. The Context:** In The Context of Lockdown due to pandemic COVID-19 people were apprehensive of celebrating the festival following all the protocol. In this situation Mobile Immersion Tank proved to be a blessing which takes care of the people's religious sentiments. When social gatherings were prohibited, streamlining it was a great challenge which was successfully handled by the enthusiastic NSS Volunteers.

**4. The Practice:** The practice of providing social service to the people during Ganesha Festival is greatly appreciated by the people of Hubballi and Local Municipal Authorities. Tractor-tailor was converted into a mobile water tank. A thick plastic sheet was used to contain 15000 liters of water and function as a tank to immerse Ganesha Idols by the public. This service was provided on the 5th day of the festival when majority of the people would immerse their domestic idols. The people expressed their heartfelt gratitude for the service provided. The organizers engaged the local police authorities in the smooth functioning of the event. To make the practice more eco-friendly, saplings were distributed to the families who immersed the idol. This practice is unique in the context of Indian Higher Education as it makes the students learn social responsibility.

**5. Evidence of Success:** The local people have greatly appreciated the service given by the Institution. While the target area was limited, there was a great demand for the service by the neighbouring areas also. Hence, the service was extended to other areas. More than 100 beneficiaries have expressed their gratefulness to the initiative. The results indicate that the people are ready for the change even in sensitive issues. This draws attention towards a quote of 'Bhagavad Geeta'-Change is the Law of Nature and create awareness in adopting the change rather than adhering to the old beliefs.

**6. Problems Encountered and Resources Required:** The NSS Coordinators and Volunteers contributed the resources to implement the practice. However, the minor problems encountered are:

- Fund-finance mobilization.
- Human Resource Management/ Crowd Management.
- Maintaining Law and Order.

Best use of the residue of the immersed idols. Informing the public about the availability of the service, getting a helping hand from the police and Municipal Authorities was of great challenge. However, the above problems were resolved with support from staff, students, philanthropists and the public. The required resources like a tractor-trailer, water, gas lamps and diesel expenses are borne\ by the institution, NSS Officials and Volunteers.

## 7. Notes (Optional)

File Description	Document
Best practices as hosted on the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

## 7.3 Institutional Distinctiveness

### 7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

#### Response:

Ours being single faculty Commerce College we impart quality commerce education in North Karnataka region. Our Institution is graded at '**A**' Level for THREE consecutive cycles with 3.33 CGPA & has gained TWO years relaxation for the IV Cycle accreditation (5+2Years). The Institution actively participates in MHRD initiatives like 'PARAMARSH', Institution's Innovation Council (IIC) and Unnat Bharat Abhiyaan (UBA). Besides these initiatives, community activities are an integral part of our institution which are mentioned below:

In keeping with the New Education Policy, qualities of a leader gain prominence in extending a helping hand. The MHRD initiative gives freedom to those HEI's which have maintained excellent Academic track record of being accredited at 'A' grade in three consecutive cycles of NAAC Accreditation and ours happens to be one such Institution.

#### 1. Paramarsh Scheme

Under the PARAMARSH scheme we motivated and guided the non-accredited institutions to undergo the accreditation process. We adopted FIVE degree colleges in the nearby areas viz:

1. Shri. Amruteshwar College, Annigeri
2. IBMR College, Hubballi – First Cycle accreditation at '**B+**' Level with CGPA of 2.58
3. Fatima Degree College, Hubballi
4. Kanakadas Degree College, Hubballi
5. Chetan Degree College, Hubballi

We organised Workshops in Mentee Colleges to initiate them to the NAAC process by creating an awareness about the importance of being accredited and motivating them to proceed towards accreditation.

#### 2. Institution's Innovation Council

MHRD's Initiative IIC is a platform for budding Entrepreneurs where the students are enrolled as members. Aspiring Student Entrepreneurs are motivated to take start ups through this platform by inviting successful Entrepreneurs to share their success stories and experiences.

IIC aims at fostering the culture of innovation, ideation, creativity and entrepreneurship in college which results in out of box thinking as envisioned by NEP-2020

### 3. Unnat Bharat Abhiyaan

This is a flagship programme of Ministry of Education which aims to link the HEI's with a set of five villages. Under this scheme the college has contributed to the economic and social betterment of the village communities. The college has conducted household survey of the adopted villages and created awareness among the villagers about health, hygiene, importance of education, cleanliness and sanitation.

### 4. Student Achievements:

The unique feature of our Institution is the achievements of students over the years like Academic, Sports and Extra-Curricular Activities

**a) Academics :** Every year our students hog the limelight on the Rank list of Karnatak University, Dharwad. Semester end result analysis reveals that we have more than 1000 Centum Scorers in various subjects during the assessment period

Ranks	Centum Scorers
19	789

\*2021-22 Statement of marks not issued by the University for B.Com IV & VI Semester, hence not included in that year.

**b) Sports:** Our students have participated and won at State, National and International levels in various sports events during the assessment period.(Link Provided)

Sl.No	Sports/Event	Level	Played/Won/ Selected/ Represented.
1	Jump Rope	International	Gold Medal & Limca Book Of Records
2	Jump Rope	National	2 Gold & 1 Silver Medal
3	Karate	National	Gold Medal
4	Jump Rope	State	Gold Medal
5	Cricket	State (Under-19)	Played
6	Body Building	National	Bronze Medal
7	Hand Ball	National	1 Gold & 2 Played
8	Table Tennis	National	Played
9	Mallakhamba	International	Represented

### c) University Blues year wise:

Sl.No.	Year	No of Blues
1	2021-22	13
2	2020-21	Not Declared(COVID)
3	2019-20	09
4	2018-19	08
5	2017-18	15

**e) Extra-Curricular Activities**

Community oriented activities are an integral part of our Institution. To name a few:

**1) Awareness Programmes:** Through our NSS wing we organize various awareness camps like kitchen waste management, water conservation, maintaining cleanness in the surrounding areas in our adopted village. Resource persons from respective fields are invited to create awareness. Besides these programmes like Voting Awareness, Road Safety Awareness are organised to initiate and motivate the students.

**2) Plantation Programmes:** Every year with the onset of the monsoon season plantation activities are undertaken on the campus, surrounding areas and adopted village. Saplings are planted and taken care of, seed balls are sown on the campus and on the way to the adopted village.

The college in association with the University NSS wing and Environment Activists undertook “Laksh Vruksha Yajnya” – A target to disperse one lakh seed balls. Every house in the adopted village was given two saplings along with the responsibility to grow them into plants.

**3) Blood Donation:** Every year during the first week of August the institution organizes blood donation camp in association with ‘Hitaishi Foundation’ and KIMS Hospital. In case of emergency KIMS Hospital will contact our NCC/NSS/YRC Officers who arrange for the required blood group through Whats app.

**4) Cleanliness Drives:** Cleanliness instills positivity. We not only keep our campus clean but extend the cleanliness activities beyond the campus in places like Residential layouts, KIMS, Central Bus Stand and Shri Sidharoodha Matt Hubli.

Every year our NSS Volunteers undertake cleaning of Statues of National Heroes in Hubballi on the special occasion of Karnataka Rajyotsava.

Our NSS Volunteers in Association with HDMC cleaned the weeds in the Unkal Lake to create awareness among the general public about the importance of cleanliness in the environment especially the water bodies and vegetation. Eliminating the weeds in water increases the flow of rain water in the lake.

**5) Dredging of Lake at Halyal village:** In our adopted village we undertake all our community activities. The lake in the adopted village was dry due to drought for two continuous years. Our NSS volunteers with the help of villagers have dredged and cleaned the surroundings to enable the rain water to collect in the lake.

Our volunteers have also helped in the construction of 85 toilet blocks in association with the ZP members and educated the villagers about clean and healthy sanitary habits.

File Description	Document
Appropriate web in the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>



## 5. CONCLUSION

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### Additional Information :

The institution has rare distinction of initiating the outreach, community oriented and Extension activities with great concern for the society. A few of them are:

#### Health and Hygiene:

- Regular Blood Donation Camp.
- Free eye checkup camp at Halyal Village
- Rutucharya : Problems and remedies
- Kushal Kishori : Health Checkup at Halyal Village.
- Anti- Drug Awareness Programmes at Government Schools.

#### Environment:

- Laksha-Vruksha Yajna
- Construction of Toilet Blocks at Halyal, our adopted village as part of Government's Open Defecation Free India.
- Dredging the Lake at Halyal, adopted village by NSS unit.

#### Human Values / Social Responsibilities:

- Helping hand to the flood affected people at Uppin Betageri and Ron by distributing warm clothes, food grains and medicines.
- A Demand Draft of Rs. 25,100/-(Twenty five thousand and one hundred only) was given to Mrs. Savita Ashok Koli wife of the deceased Mr. Ashok Koli at Manjari for the reconstruction of the house which was washed away in the floods.
- Visit to orphanages, old age homes and 'Manovikas' - A home for mentally challenged children.
- A novel initiative of collecting a handful of rice - 'Ek- Mutti Chawal' from students, staff and Alumni was undertaken and the same was distributed to different Matts, Orphanages, old-age homes, School for the blind, and Poor and needy mass at Railway stations and Bus stands. This philanthropic act was highly appreciated by the Media and the Public at large.

### Concluding Remarks :

The institution with its well grounded history of seven and a half decades is geared to face the challenges of higher education. Being an exclusively commerce college the institution has moulded the life of students aspiring to become Chartered Accountants, Company Secretaries and Bank employees. The students are trained in numerical skills, problem solving ability, critical and analytical thinking, multi tasking and strong negotiation skills through the placement cell and various teaching learning and extension activities. Many students have branched out as successful Chartered Accountants, Business Executives, HR Managers, Data Analysts, Accountants and Bank Employees.

Staff and students are inclined towards research activities. Few of the staff have registered for their Ph.D.

Degree and many are involved in publishing research articles in UGC care listed journals. Teachers inspire and motivate students to take up minor research projects and publish their articles. The College has 23 active MOUs to provide hands on and practical exposure to the students about the working of industries, banks and APMC.

Extension Activities are another area in which the college has made an impact on the society. Many activities like plantation drives, plastic ban, health awareness camps, blood donation camps, communal harmony, dredging the lakes, providing mobile water tank for the immersion of Ganesh Idols, lending help in the construction of toilet blocks are regular features of ISR Activities.

The institution derives a lot of pride in the fact that its students have enhanced the image of the institution not only in the field of education and corporate world but also in the value addition that is imparted to them. Their benevolence is reflected in how they respond to the needs of the people hit by the natural calamities by providing them with basic necessities of life. Visit to the Orphanages, Old-age Homes, Blind School and Home for the Destitute are regularly undertaken by the staff and the students. Our students are in the forefront of Institutional Social Responsibility; be it distributing basic necessities to the needy people, creating health awareness or the many green initiatives undertaken or concern for the environment.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.1	<p><b>Number of Add on /Certificate/Value added programs offered during the last five years</b></p> <p>Answer before DVV Verification :</p> <p>Answer After DVV Verification :39</p> <p>Remark : Input edited by excluding repeated number of Add on /Certificate/Value added programs.</p>																				
5.3.2	<p><b>Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)</b></p> <p><b>5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>122</td> <td>07</td> <td>107</td> <td>133</td> <td>134</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>71</td> <td>07</td> <td>57</td> <td>51</td> <td>50</td> </tr> </tbody> </table> <p>Remark : Input edited as per the clarification documents provided by HEI.</p>	2021-22	2020-21	2019-20	2018-19	2017-18	122	07	107	133	134	2021-22	2020-21	2019-20	2018-19	2017-18	71	07	57	51	50
2021-22	2020-21	2019-20	2018-19	2017-18																	
122	07	107	133	134																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
71	07	57	51	50																	
6.3.2	<p><b>Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years</b></p> <p><b>6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>06</td> <td>08</td> <td>25</td> <td>08</td> <td>16</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>06</td> <td>08</td> <td>20</td> <td>08</td> <td>16</td> </tr> </tbody> </table> <p>Remark : Input edited as repetition of teachers not considered here.</p>	2021-22	2020-21	2019-20	2018-19	2017-18	06	08	25	08	16	2021-22	2020-21	2019-20	2018-19	2017-18	06	08	20	08	16
2021-22	2020-21	2019-20	2018-19	2017-18																	
06	08	25	08	16																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
06	08	20	08	16																	

## 2.Extended Profile Deviations

<b>Extended Profile Deviations</b>
No Deviations