

The Annual Quality Assurance Report (AQAR) of the IQAC 2012-13

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2012-13

I. Details of the Institution

1.1 Name of the Institution

K.L.E Society's Jagadaguru Gangadhar College of Commerce, Hubli

1.2 Address Line 1

Vidyanagar, Hubli

Address Line 2

-----do-----

City/Town

Hubli

State

Karnataka

Pin Code

580021

Institution e-mail address

klesjgcchubli@gmail.com

Contact Nos.

9448941722

Name of the Head of the Institution:

Dr. Anand. D. Mulgund

Tel. No. with STD Code:

0836-2372014

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	'A'	-	2004	05
2	2 nd Cycle	'A'	3.19	2009	05
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR - 2010-11 - **13/02/2012.**
- ii. AQAR - 2011-12 - **01/03/2013.**
- iii. AQAR - 2012-13 - **09/11/2014.**
- iv. AQAR- 2013-14 - **09/11/2014.**

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Career Oriented Programmes.

1.11 Name of the Affiliating University (for the Colleges)

Karnataka University, Dharwad

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text"/>		
University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text" value="√"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="07"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="03"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="02"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="03"/>
2.8 No. of other External Experts	<input type="text" value="Nil"/>
2.9 Total No. of members	<input type="text" value="17"/>
2.10 No. of IQAC meetings held	02

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

- | |
|--|
| <ol style="list-style-type: none"> 1. Human Resources in India and its efficient utilisation. 2. Safety and security of women. 3. SEZ - A Boon or a Bane. |
|--|

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Attached	Achieved or not

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No
Management Syndicate Any other body

Provide the details of the action taken

After through discussion the Management approved the action plan prepared by the IQAC

Part – B
Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	01	-	01	-
UG	01	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	02	-	02	02
Diploma	02	-	02	02
Certificate	02	-	02	02
Others	02	-	02	02
Total	10	-	09	08
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

P.G., CBCS / UG - Elective Option

Pattern	Number of programmes
Semester	02 (UG and PG)
Trimester	-
Annual	08

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The affiliated University UG Syllabi is revised once in five years and PG Syllabi is revised once in every three years.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
14	04	10	-	-

2.2 No. of permanent faculty with Ph.D.

04

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	01	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

-	-	15
---	---	----

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-		02
Presented papers	-	-	-
Resource Persons	-	01	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Installation of LCD , Installation of Smart boards, Visit to banks and Industries.
--

2.7 Total No. of actual teaching days during this academic year

196

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

-

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

-	-	-
---	---	---

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Com 1 st Sem.	390	52.56	30.26	7.18	-	90
B.Com 2 nd Sem.	383	59.00	23.50	5.22	1.04	88.77
B.Com 3 rd Sem.	331	60.73	22.96	7.25	1.51	92.45
B.Com 4 th Sem.	327	71.56	14.98	4.59	-	91.13
B.Com 5 th Sem.	390	73.59	15.13	5.64	0.77	95.13
B.Com 6 th Sem.	389	74.04	15.42	6.68	-	96.14
M.Com 1 st Sem.	23	-	95.65	-	-	95.65
M.Com 2 nd Sem.	22	-	100	-	-	100
M.Com 3 rd Sem.	24	29.17	66.67	4.16	-	100
M.Com 4 th Sem.	24	-	95.83	4.16	-	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- The IQAC in its meeting devises the annual action plan and makes it known to the teaching community.
- The principal, who is the chairman of IQAC monitor the implementation of the through the periodic, academic, staff meeting and thus ensures evaluation of the teaching learning process.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	01
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	03
Summer / Winter schools, Workshops, etc.	-
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07	11	-	05
Technical Staff	-	-	-	02

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The teachers are motivated to take-up the MRPs.
- They are motivated to participate and present papers at State, National level conferences and seminars.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	-	02	-	02
Sponsoring agencies	-	-	UGC	-	College

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

02

04

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows 01 Any other

3.21 No. of students Participated in NSS events:

University level 01 State level 01

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level 01 International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="01"/>		
NCC	<input type="text" value="01"/>	NSS	<input type="text" value="01"/>	Any other	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Distribution of fruits and buns to old age people.

Criterion – IV

2012-13

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	9 acres 25 guntas	Nil	-	9 acres 25 guntas
Class rooms	23	Nil	-	23
Laboratories	01	Nil	-	01
Seminar Halls	01	Nil	-	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	75 (computers)	10(computers) 39(CCcamera)	UGC	85 39
Value of the equipment purchased during the year (Rs. in Lakhs)	-	2,05,000 (Computers) 2,48,616(CC cameras)	UGC	-
Others	Nil	Nil	-	Nil

4.2 Computerization of administration and library

- 1) The office is computerised and is maintained by Theorem Technologies, Bangalore.
- 2) Library office is computerised with AarGee's E- Lib software .

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	80,561	53,19,448	4,358	5,74,311	84,919	58,93,759
Reference Books						
e-Books	-	-	-	-	-	-
Journals	52	-	24	48,786	76	48,786
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	75	01	10	-	-	01	05	-
Added	10	-	-	-	-	-	-	-
Total	85	01	10			01	05	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Internet training to the members of the staff is provided by the computer staff of the college.

4.6 Amount spent on maintenance in lakhs :

i) ICT	2,34,913
ii) Campus Infrastructure and facilities	2,42,025
iii) Equipments	Nil
iv) Others	Nil
Total :	4,76,938

Criterion – V

2012-13

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Two Students are nominated for IQAC Cell.
- Conducting literary events for the students.
- Intra-college / Inter-college fests are organised with IQAC patronisation.
- IQAC initiated one day state level student seminar was organised.
- College union activities and Gymkhana activities are conducted in consultation with IQAC.

5.2 Efforts made by the institution for tracking the progression

- ICT enabled teaching is in practice.
- Read a Book and get a pen is practiced in library.
- UDDAN - distribution of extra books for the toppers of the institution at their door step.
- Financial assistance to the students by alumni.
- Enriched directory facility and sports equipments is made available to the sportsmen.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1113	48	-	-

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%	Women	No	%
	652	56.18		509	43.84

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
582	48	24	491	-	1145	589	56	25	491	-	1161

Demand ratio :

Dropout % :

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Guest lecture are arranged for the students.
- Students are trained in soft and interview skills.
- Conducting group discussion and mock interviews for the students.

No. of students beneficiaries

100

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	59

5.6 Details of student counselling and career guidance

Personal Counselling: It is practiced by the staff members and when the students approach them personal problems and grievances.

Career Counselling: We have a placement Cell that looks after career needs of the students. The college library has sufficient collection of books on career guidance.

Medical counselling: The doctor who is available to the students on alternate days in the campus looks after the medical counselling of the students.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
05	473	59	

5.8 Details of gender sensitization programmes

“Gender equality and Equity” attended workshop and presented paper at KLEs J.H.College,Haveri by Prof(Smt) S S Patil,Department of English.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	06	9,000
Financial support from government	157	4,05,900
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____.

Criterion – VI

2012-13

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The Vision of the institution:

“To be a leading and premier institution by facilitating conceptualization of theory and practical insight to the aspirants of knowledge about the world of business and to groom them with the values of life.”

The Mission of the institution:

“To impart quality commerce education catering to the needs of the ever changing business world by bringing out the potential competency among the students so as to help them in establishing the business of their own and to train them to become professionals in the field of commerce and management.”

6.2 Does the Institution has a management Information System:

Yes, the principal periodically interacts with the LGB and top management and provides adequate information to them to review the activities of the institution. Regular feed-back is collected from the stakeholders and such feed-backs are analysed and shared with the management to take appropriate corrective measures.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development:

Some of our senior staff members contribute their expertise in framing the syllabus by making recommendations to the University authority regarding the improvements to be made in the curriculum. The college has recently introduced two add-on courses, Tally ERP 9.0 and VAT. The syllabus of these courses is framed by the institution by keeping in mind the need of the present industrial world.

6.3.2 Teaching and Learning:

The institution is committed to a vision of quality education. For quality improvement in teaching and learning, the faculty is using ICT to enhance teaching, learning process and also following participatory and innovative teaching practices. To increase skill base of the students, the institution is sending them on selective basis to participate in seminars, debates, work-shops etc.

6.3.3 Examination and Evaluation:

The institution adheres to the system of continues and comprehensive evaluation. The progress of students is monitor by conduct of internal tests, class assignments, home assignments etc., and the performance of students is analysed and the same is communicated to their parents.

6.3.4 Research and Development:

It has been integral part of the teaching learning process. It is one of the institutional goals, and the teachers are constantly encouraged to undertake research, publish papers on different topics.

6.3.5 Library, ICT and physical infrastructure / instrumentation:

The library of our college is fully automated, well stocked and provides sufficient reading material like; reference books, journals, magazines etc. It also provides free internet and wi-fi facility to students. Our teachers are using ICT for teaching to enhance the learning process of students. The college has well developed infrastructure to meet all needs of the students.

6.3.6 Human Resource Management:

The human resources is the most important factor every organisation. Our faculty members are encouraged to participate in seminars, work-shops and conferences by supporting them by granting funds, duty leave and also help from library research committee.

6.3.7 Faculty and Staff recruitment:

The institution makes appointments regularly on the need bases.

6.3.8 Industry Interaction / Collaboration:

The college has MOUs with industries and banks. The industrialists are invited to interact with the students and staff and to guide them on the various aspects of entrepreneurship.

6.3.9 Admission of Students:

The required number of students are admitted by the institution by following merit cum roster policy.

6.4 Welfare schemes for

- Teaching:
 - Free medical facility.
 - Fee concession to children of employees who are seeking admissions for higher education in KLEs professional institutions.
 - Vaidyshree Health Insurance.
- Non-Teaching:
 - Free medical facility.
 - Fee concession to children of employees who are seeking admissions for higher education in KLEs professional institutions.
 - Vaidyshree Health Insurance.
- Students:
 - Free medical facility.
 - Vaidyshree Health Insurance.
 - Scholarships instituted by alumni association of the college for meritorious students.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	LIC Committee of University	Yes	Local Governing Body of college.
Administrative	Yes	Joint Director of Collegiate Education	Yes	K.L.E. Society and Local Governing Body.

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Conduct of examination on time.
- Computerisation of results.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association:

- Awarding scholarships to meritorious students.
- Donation of solar panel for lighting.

6.12 Activities and support from the Parent – Teacher Association:

Valuable suggestions from parents for improvements in academic activities of the institution.

6.13 Development programmes for support staff:

- Disbursal of salary on time.
- Providing uniforms.

6.14 Initiatives taken by the institution to make the campus eco-friendly:

- Greenery of entire campus.
- Installation of solar lights.
- Water harvesting.

Criterion – VII - 2012-13

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Dharpan Prabha- Publication of a Quarterly Bulletin.
- Book Talk Programme.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Installation of CCTV Camera.
- Renovation of ladies room.
- Infrastructure enhancement.
- Strengthening the campus recruitment drive.
- Purchase of competitive books and journals.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- UDAAN.
 - ✓ Distribution of extra books at the door step.
- ASHAYEE:
 - ✓ Project to aid Government School.

7.4 Contribution to environmental awareness / protection

- Environmental conservation programme by Ramkrishan mission.
- Cleaning of public statues.
- Tree Plantation.

7.5 Whether environmental audit was conducted?

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)
Eco Friendly Campus.

8. Plans of institution for next year

- Creation of Wi-Fi Zone.
- Renovation of Auditorium.
- Setting up off Digital Library.

Name: Prof. (Smt.) S. S. Patil

Name: Dr. Anand D. Mulgund

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

